

**LIBERTY HISTORIC DISTRICT REVIEW COMMISSION**  
**Regular Session Summary**  
**3<sup>rd</sup> Floor Conference Room, City Hall**  
**January 16, 2018**  
**5:30 p.m.**

**I. Call to Order**

Chairman Grundy called the meeting to order at 5:32 p.m.

**II. Roll Call**

John Carr, Vern Drottz, Matt Grundy, Dail Hobbs, Clay Lozier, Brett Rinker, Doug Wislon and Kelley Wrenn Pozel answered roll call.

Mike Gilmore was absent.

Jeanine Thill, Community Development Manager represented staff.

**III. Approval of Regular Meeting Summary: December 12, 2017**

Vice Chairman Carr made a motion to approve the meeting summary from December 12, 2017, as revised. The motion was seconded by Commissioner Pozel. The motion passed 8-0-0.

**HDRC Case # 18-001J** Consideration of a Certificate of Appropriateness at 428 E. Kansas. Vice Chairman Carr is representing the applicant and will be recusing himself from the vote. He reported the proposed windows will be the same size and will be four over one, exactly like the existing windows at the SE Corner of the home. He said there is an open book case and the owner would like more natural light from the front porch. The interior and exterior elements will be reused. The central window will be smaller, as it is a bathroom. The dimension and thickness of the exterior window sill will be the same as the rest. The windows on the east side of the home are a combination of five over one and four over one. The new ones will be four over one.

Motion to approve application 18-001J by Commissioner Lozier because it meets the standards and design guidelines. Motion seconded by Commissioner Hobbs. Vice Chairman Carr recused himself from the vote. The motion passed 7-0-1.

**Other Business**

Staff reported that the Clay County Archives have requested to reprint the Century Home books and for the proceeds to benefit the Archives. The copyright will remain with the City. Motion by Commissioner Lozier to grant permission to the Clay County Archives to reprint the Century Home book, with proceeds benefiting the Archives. Motion seconded by Commissioner Drottz. The motion passed 8-0-0.

Administrative Approvals since the December 12, 2017 meeting:

253 W Kansas In-Kind repairs to soffits, roof and deck

400 E Kansas - Fence

204 W Kansas - Fence

410 E Kansas - Fence

### **Miscellaneous Matters from Staff**

Ms. Thill reminded the Commission of the CLG Training in Jefferson City on February 2 anyone is welcome to attend. Commissioners Carr, Pozel, and Wilson expressed an interest in attending. Please let staff know as soon as possible if you plan to attend. Staff requested for a CLG training to be held in Liberty. We are on the list and the date is to be determined.

July 18-22 the National Alliance for Preservation Commissions Conference will be in Des Moines, Iowa. Staff will watch for possible scholarships from the National Parks Service.

Staff reported the house on Moss and on Franklin have received letters. Staff will follow up with a phone call.

Staff also announced that the Mayor reappointed the following commissioners to three year terms: Grundy, Pozel, and Rinker.

### **Miscellaneous Matters from the Commission**

Vice Chairman Carr suggested Liberty should consider putting in a proposal to host the State Preservation conference in 2020. The commission thought it would be a good idea, perhaps after the Kansas Street corridor improvements are finished. This year the conference will be in Sedalia, next year it will be in St. Joseph.

Commissioner Wilson asked if we had funds to pay for upkeep and maintenance of the square. On the NE corner of the Square there are a lot of leaves especially on North Water from the Franklin intersection. There is mortar splattered on the crosswalks at Franklin and Water, it looks terrible. Staff will check into this, they also suggested contacting the CID Board for information.

Commissioner Pozel commented that in St. Charles they have amazing hanging baskets and flower in their waste receptacles. She will send Staff pictures.

Commissioner Wilson asked about the black building on Mill. Stain was used and was very subjective.

Vice Chairman Carr reported that the owners of the house on Terrace, damaged by fire, may want to tear down and rebuild the home. Their single greatest concern is the smell that might linger. Vice Chairman Carr said the insurance company has made it a total loss. Staff said we have not received an application and it is in the Building Division's court.

**Other Matters**

There was an interior fire at the green house on the 400 block of Kansas Street. The owner may be calling for guidance.

The meeting adjourned at 6:00 p.m.