

**LIBERTY HISTORIC DISTRICT REVIEW COMMISSION**  
**Regular Session Summary**  
**Third Floor Conference Room, City Hall**  
**July 10, 2018**  
**5:30 p.m.**

**I. Call to Order**

Vice Chairman Carr called the meeting to order at 5:38 p.m.

**II. Roll Call**

John Carr, Dail Hobbs, Kelley Wrenn Pozel and Doug Wilson answered roll call. There was not a quorum, so no action was taken by the Commission. Matt Grundy, Vern Drottz, Clay Lozier, Mike Gilmore Brett Rinker were absent.

Katherine Sharp, Director of Planning & Development and Jeanine Thill, Community Development Manager represented staff. Shane Griffin was present as the applicant.

**III. Approval of Regular Meeting Summary- No action taken**

**IV. Update on vacant lot at Kansas and Water Street- Shane Griffin**

Commissioner Wilson commented that the lot is a large empty space and in the middle of the newly updated square and the Commission was hoping for good news from Mr. Griffin, the owner of the lot. Mr. Griffin said due to lawsuits he does not have a lot of details to share nor does he have a time frame. There are a lot of documents being passed back and forth. The time frame is related to how the insurance companies move forward. He is anticipating depositions coming soon. A trial date has not been set. As far as his vision for the lot when it is rebuilt, he would prefer to have one building. With the rent rates downtown the smaller square footage would be ideal. Commissioner Pozel asked if it would be multi story. Mr. Griffin said he would like to keep the roof line of Water Street – two stories on Water Street, three stories on Kansas Street. If there was a way to purchase 7 N. Water he would love to add parking or a drive through.

**Other Business**

Administrative Approvals since the June 19, 2018 meeting:

- 233 W. Kansas in-kind repairs to front and side concrete steps

**Other Business**

**Miscellaneous matters from the Commission:**

Commissioner Wilson passed out information on our dangerous building code. There is language about repair. Staff will talk to the City attorney about how violations might be addressed in a timely manner and is working on a joint letter (from Code Enforcement and preservation perspectives) to homeowners in the district. Commissioner Wilson asked if ticketing is possible to help people understand they need to move. Staff can look into the most aggressive methods and will talk to the City Attorney. Commissioner

Hobbs suggested we send information on the 353 to those within districts that might qualify.

### **Miscellaneous matters from Staff:**

- 25 Moss Street, the owner replaced the windows as discussed at HDRC
- Follow up on codes complaints: The owners of the house at Jewell and East Kansas received another notice to mow and trim the brush. A letter was also sent to the home on Lightburne that appears to be vacant.
- Yellow plastic sticks – City Staff had discussion with Spire (formerly MGE) regarding the locators and if there is something that is flush to the ground that can be used instead of the tall yellow sticks. At the time, there was not an alternative. Public Works will ask again for an alternative for the historic districts.
  
- 2 N. Main - Altis building. Staff reported a COA was submitted by Mr. Altis earlier in the day. A special meeting should be set to consider their proposed project, as it is due to be considered by City Council on July 30. According to Commissioner Hobbs, the owner may not know exactly what alterations are appropriate so the Commission may need to review the application and make stipulations on the approval of the application. Some stipulations discussed were:
  - One-over-one windows
  - The cornice and eve should match what was there originally and a detail that specifies the frieze board and cornice.
  - The Kansas side is not original according to Commissioner Hobbs. Part of the problem it has been altered.
  - The window and catalog cut sheet of the windows that match the others.
  - Last fall the design subcommittee met with Don Altis about preserving some of the brick work.
  - Staff will look at the notes from the design review notes.
- We will have a special meeting Thursday at Noon for the Altis Application.

The meeting adjourned at 6:53 p.m.