

**LIBERTY HISTORIC DISTRICT REVIEW COMMISSION**  
**Special Meeting Session Summary**  
**Third Floor Conference Room, City Hall**  
**July 12, 2018**  
**12 Noon**

**I. Call to Order**

Vice Chairman Carr called the meeting to order at 12 Noon.

**II. Roll Call**

John Carr, Clay Lozier, Mike Gilmore, Kelley Wrenn Pozel and Doug Wilson answered roll call. Dail Hobbs, Matt Grundy, Vern Drottz, Brett Rinker were absent.

Katherine Sharp, Director of Planning & Development and Jeanine Thill, Community Development Manager represented staff. Mr. Altis was present as the applicant.

**III. Approval of Regular Meeting Summaries: June 19, 2018 & July 10, 2018**

Staff will clarify the meeting summary is accurate according to the report by Mr. Griffin.

Motion by Gilmore 2<sup>nd</sup> by Wilson to approve as amended. Motion approved.

**IV. HDRC #18-002LS** Consideration of a Certificate of Appropriateness for removal of non-historic materials, window replacement and in kind repairs to the façade, a 353 Tax Abatement project.

Commissioner Gilmore commented it is great to see they plan to remove the false façade.

Vice Chairman Carr commented the size of the window openings look as if they could have been doors or filler material. This needs to be addressed as it is uncovered. The application said the owners will repair and replace, in-kind, as needed. The commission expects that repairs will be done to match the brick façade. Maintaining the existing fenestration would be important. Unless the balcony is being duplicated, the windows on the second floor should match the Pella windows in the back of the building. The applicant said he would match those windows. Vice Chairman Carr recommended a traditional brick style moulding. Carr will provide an example.

The commission said if the bottom part of the cornice work is not there, then it should be replicated as on the south side. If the stone window sill is not present, they need to come back with a certificate of appropriateness for what they propose.

Vice Chairman Carr suggested approval as submitted with the stipulations that the windows match and the lower section of the cornice be addressed.

The existing openings appear to match the south side, so that leads him to believe the fenestration is similar. Carr added it is almost a two phase project, phase one being removal and the second phase repairing.

Motion by Commissioner Gilmore to approve the application as presented with the addition of the staff recommendations as follows:

The aluminum clad windows should be one over one

The original window openings shall be maintained

The stone should be stripped of the peeling paint with a product such as Peel Away One

Professional brand sealant should be used for the brick

Repairs to the brick should replicate the color and texture of the original brick

And additional stipulations:

Preserve the fenestration on the new façade

Match the windows on the south side

The cornice and brick molding should match that on the south side.

The motion was seconded by Vice Chairman Carr. The motion passed 5-0-0.

## **Other Business**

Administrative Approvals since the July 10, 2018 meeting:

Miscellaneous matters from the Commission:

Summary of the Preservation Conference in Sedalia – John Carr- at the next agenda.

Miscellaneous matters from Staff:

## **Other Business**

**Miscellaneous matters from the Commission:**

**Miscellaneous matters from Staff:**

The meeting adjourned at 12:41 pm