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FOR IMMEDIATE RELEASE

DATE: November 19, 2020
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**City of Liberty encourages continued use of online services
as COVID-19 cases continue to rise**

LIBERTY, Mo. - In response to COVID-19 concerns, the City of Liberty is returning to limited staffing at City Hall beginning no later than Nov. 23. At this time, City Hall will remain open Monday – Friday, 8:30 a.m. – 4:30 p.m., but residents and customers are encouraged to take advantage of online City services.

The following includes available online services as well as changes in services and programs.

Paying Utility Bills: Customers have three options for paying their utility bills:

- online through <https://water.libertymissouri.gov/> (**preferred**)
- by depositing their payment in an envelope, with the utility bill stub, in the Utilities Drop Box on Missouri Street, across from the Police Station.
- in person at Liberty City Hall between 8:30 a.m. - 4:30 p.m. Monday - Friday.

Right-of-Way Permits: Applications for right-of-way permits can be downloaded from www.libertymissouri.gov/ROW. Completed applications can be:

- Submitted to: rowpermits@libertymo.gov. (**preferred**)
- Placed in an envelope and deposited in the City of Liberty Utilities Drop Box, located on Missouri Street across from the Police Department.

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- Dropped off with the Public Works Department Administrative Assistant on the 3rd floor of City Hall, 101 E. Kansas St. between 8:30 a.m. – 4:30 p.m., Monday – Friday.

Staff will review the permits and respond with any questions and the ROW permit fee. Payment of ROW fees can be paid:

- By check made out to the City of Liberty placed in the envelope with your application and deposited in the drop box.
- By check and mailed to the City of Liberty, Attention Public Works, 101 E. Kansas Street, Liberty MO 64068. For questions please contact the Public Works Department at 816.439.4503.
- By credit card by calling 816.439.4534 or 816.439.4462.
- By Check, dropped off at the Public Works Department on the 3rd floor of City Hall, 101 E. Kansas St. between 8:30 a.m. – 4:30 p.m., Monday - Friday

Building Permits: Building permit applications and required materials can be submitted:

- via email (**preferred**). For email submission, if the completed, required paperwork is under 25MB, please email it to inspections@libertymo.gov. If the completed materials are more than 25MB, please email inspections@libertymo.gov for alternative instructions.
- in person at Liberty City Hall between 8:30 a.m. - 4:30 p.m. Monday - Friday.
- Building permit information and a downloadable application are available at www.libertymissouri.gov/BuildingPermit.
- Staff will work to review applications and approve permits as soon as possible.

Municipal Court: The Liberty Municipal Court will not be holding court until February 2021 at the earliest. Those with current court dates can check for their new date online at www.municipalrecordsearch.com/libertymo or contact the Court at 816.439.4430.

Liquor Dispensing Permits: Individuals seeking a liquor dispensing permit should download the application from www.libertymissouri.gov/LiquorLicenses. Completed applications along with payment and copy of your Missouri driver's license can be submitted:

- In person at Liberty City Hall between 8:30 a.m. - 4 p.m. Monday - Friday.
- In the Utilities Drop Box on Missouri Street, across from the Police Station. A temporary permit, which is valid for 60 days, will be mailed the following day.

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Business License Renewals: Information about Business License Renewal and the renewal form can be found online at www.libertymissouri.gov/OperatingABusiness. Completed forms and payment can be:

- Placed in an envelope and deposited in the Utility drop box on Missouri Street, across from the Police Department (**preferred**)
- Brought to the Finance Department between 8:30 a.m. - 4 p.m. Monday - Friday.

Police Department: The Liberty Police Department lobby entrance on Missouri Street will remain open. For minor crimes that have occurred in Liberty, citizens should use the **Citizens Online Police Reporting System**, which can be accessed through the Liberty Police Department's webpage at www.libertymissouri.gov/PoliceReport. The online reporting system has been in place for nearly a decade and empowers citizens to conveniently file vandalism, stealing, identity theft, telephone harassment, and lost property information reports through the Police Department's website.

In addition, police are authorized to handle other reports and some calls for service by telephone, including civil matters and calls for advice. Citizens who have a situation that can be resolved over the phone can call the Liberty Police Department non-emergency line at 816-439-4701. You will receive a call back as soon as possible if an officer is not immediately available to assist you.

Parks & Rec: The Liberty Community Center will remain open at 50 percent capacity as it has for the past several months. Fitness classes will continue at the Community Center as allowed by the new directions from Clay County Public Health. Masks will be required of patrons while they are working out in the fitness center and classes. Health and Wellness staff is also working to expand the availability and diversity of virtual programs.

LPR staff has made the tough decision to cancel the upcoming leagues for youth basketball and adult basketball and volleyball. With concerns and restrictions in place regarding gatherings, occupancy and the requirement for masks, we would be unable to fully provide the experience that LPR strives for and our customers expect. LPR staff are currently working on additional programming that will allow us to safely provide other recreational opportunities this winter. Staff will continue to evaluate the situation, and at this time, plan to provide leagues in the spring.

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Public Meetings: All City Council, Boards, Commissions and Committees meetings will be held virtually via Zoom. Members of the public who would like to address any of these bodies, should submit written comments to the appropriate staff liaison. Visit www.libertymissouri.gov/Boards for contact information for the various boards and commissions.

Special Events: Also in accordance with the COVID-19 Orders from the Clay County Public Health Center, City staff is pivoting to virtual and socially distanced holiday events in place of the traditional Hometown Holidays event. More information is available at www.VisitLibertyMo.com.

To stay up to date on City of Liberty actions related to COVID-19, please visit www.libertymissouri.gov/COVID19.

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