

**MINUTES**  
**[Approved January 7, 2021]**  
**LIBERTY PARKS AND RECREATION BOARD**  
**December 3, 2020**  
**Zoom**

**CALL TO ORDER**

The regular business meeting of the Liberty Parks and Recreation Board was called to order by President Christopher Hand at 6:00 p.m. via Zoom. Board members in attendance were: Ryal Brier, Patrick Flora, Jackie Kennedy, Deb Loomis, Clay Lozier, James Moes, and Anissa Wolfe. Staff members in attendance were BJ Staab, Parks and Recreation Director; DK Taylor and Tom Garland, Assistant Directors; Evan Cloepfil, Event and Marketing Coordinator, serving as Zoom moderator. Vern Windsor was absent from the meeting. There were no guests in attendance.

**OPEN FORUM** – There was no one present or on the Zoom call for open forum.

**APPROVAL OF MINUTES** – Patrick Flora made the motion, seconded by James Moes, to approve the minutes as presented. Motion passed unanimously.

VOTE:

|                  |        |
|------------------|--------|
| Ryal Brier       | AYE    |
| Patrick Flora    | AYE    |
| Christopher Hand | AYE    |
| Jackie Kennedy   | AYE    |
| Deb Loomis       | AYE    |
| Clay Lozier      | AYE    |
| James Moes       | AYE    |
| Vern Windsor     | ABSENT |
| Anissa Wolfe     | AYE    |

**OLD BUSINESS**

Agenda Items Follow Up –

- 2021 Youth and Adult Sports Officiating Services were approved November 23.
- Clay County Senior Services Grant Funding for both the Community Services Division and the Liberty Community Center division were approved November 23.
- FY2021 budget goes before Council December 7. Staff will provide Park Board with the login information prior to the meeting.

Ambassadors and Advocacy – Action Plan

- Virtual City Council Meeting – Study Session – December 7 – Presentation of the Park budget.
- Virtual City Council Meeting – Study Session – December 14 – no Park items on the agenda. Budget on first read.
- Virtual City Council Meeting – Special/Regular Session – December 21 – no Park items on the agenda. Budget on second read.

### City Park Use Tax Projects Update –

- AB Creative had a number of play pieces installed including a large slide, swings and a large spinner; they will be back once sidewalks are in place to complete installation
- Athco's installer was on site laying out the two towers for installation
- RJR Reynolds started installing the drainage system for the spray pad
- Parks crews removed the interior of the old shop along with the exterior siding; a contractor is planning to remove the building frame mid-December

Clay Lozier inquired about a walking trail around the perimeter of City Park. Tom Garland responded yes, there will be a loop around the new portion of the park. BJ Staab added that Geiger Ready Mix donated an estimated \$6,000 in concrete for the new City Park project.

### Neighborhood Use Tax Projects Update

- Staff has signed a contract with Athco for two shade canopies at Claywoods to cover the play structure.
- Northwyck bridge design is in progress
- Parks Crews are planning to meet with Public Works regarding the installation of the Clay Ridge sidewalk connection.

Staff presented a couple of options to the Board regarding the location of the Ruth Moore historic marker. Anissa Wolfe inquired if the Juneteenth marker will remain in its current location. Tom Garland shared that both the Juneteenth and Ruth Moore historic marker will be located together. James Moes inquired about the need for the flag (as noted on the artist rendering) with a flag located at the fire station across the street. If there is not a need, James recommended the flag location as Option C for the historic markers. Tom Garland stated that if the flag remained, it may need to be moved to a different location pending whether or not a hole could be dug deep enough for the flag pole. James Moes stated that if the flag remained at the site currently noted on the rendering, perhaps each marker could be placed on each side. Christopher Hand concurred. Patrick Flora inquired about potential vandalism to the flag and pole. Jackie Kennedy stated whichever of the three locations provided the highest traffic area. James Moes added that he would choose Option A or C so that if more parking was needed it could go in Option B. Anissa Wolfe agreed with Option C. Deb Loomis inquired if there would be any concern placing two monuments so close to the Anderson Dog Park. BJ Staab stated he had visited with Celesta Moore (daughter of Ruth Moore) at the Ruth Moore Park cleanup day and she did not express any concern. Ryal agreed with location A or C.

Update on Park Board's Youth Advisory Committee – BJ Staab shared that there were five new members plus the three current members. The group is excited to get started. The meetings will be scheduled the Wednesday before the Thursday Park Board meetings. The average age of the members is 7<sup>th</sup> – 9<sup>th</sup> grade. The members will review bylaw samples at their January meeting. Christopher Hand thanked Patrick Flora and BJ Staab for their efforts to get this group started.

NEW BUSINESS – There was no new business to be brought before the Board.

CORRESPONDENCE – There was no correspondence to be brought before the Board.

FINANCE – Due to closures and/or limited access created with COVID19, the Park Department reflects a negative financial position through October 2020.

REPORTS –

- Administration Division Report – no additional questions.
- Parks Division Report – no additional questions.
- Recreation Report – no additional questions.
- Liberty Foundation Report – no additional questions.

MISCELLANEOUS –

- The Park Board retreat will be scheduled when the Board can meet in person rather than through Zoom. Staff will target March or April for the Park Board retreat with a May joint meeting with Council.
- Ryal Brier shared that he had an opportunity to use our pickleball courts; it was a great experience and the courts are well used. James Moes added that Withers Road is a high traffic area and lends itself well for sharing the new amenity. Jackie Kennedy stated we should start building another one. Jackie Kennedy inquired if there had been any more conversations with the School District about adding pickleball lines to any of the tennis courts? Jackie Kennedy added that Heritage Middle School isn't used for tennis so that could be a good option. BJ Staab added that Manor Hill is striped for pickleball. Clay Lozier stated he was opposed to funding any court that doesn't provide appropriate net height for pickleball. Jackie Kennedy asked for a follow up at our next meeting.
- Christopher Hand thanked the Board for their work in 2020! Clay Lozier thanked Christopher for doing a great job as chairperson!

ADJOURNMENT

The next regular meeting of the Liberty Parks and Recreation Board is tentatively scheduled for Thursday, January 7, 6:00 p.m., in a virtual format. Meeting adjourned at 6:50 p.m.