



**LIBERTY ARTS COMMISSION  
MEETING AGENDA  
February 10, 2022  
6:00 pm  
Zoom Video Conference**

Commissioners will be sent individual Zoom links to this meeting. If you are a member of the public and are interested in speaking at the virtual meeting, please send a written request by Noon on February 8, 2022 to [PublicComment@libertymo.gov](mailto:PublicComment@libertymo.gov). Please direct questions Jeanine Thill at [jthill@libertymo.gov](mailto:jthill@libertymo.gov) or call 816-439-4537

**Attendance: Garrette Brown, Greg Duncan, Molly Hon, Shane Immelt, Heather Jones, Anna Knackstedt, Aaron Money, Katie McDonald, Amy Steinbeck, Bill Stilfield, Nathan Wyman**

- |  |                           |
|--|---------------------------|
| <b>I. Approval of Meeting Summary</b>  | <b>January 2022</b>       |
| <b>II. Current Business</b>  |                           |
| <b>Consideration of a Mini Grant – Liberty Sertoma, Applicant</b>                | <b>Katie McDonald</b>     |
| <b>Transient Guest Tax Report</b>  | <b>Anna Knackstedt</b>    |
| <b>2022 Purchase Piece Budget \$15,000</b>                                       |                           |
| <b>Sculptures Update</b>   | <b>Staff</b>              |
| <b>Call for Artists for Rotating Sculptures is live online- Deadline April 1</b> |                           |
| <b>New Brochures are available</b>   |                           |
| <b>III. Other Business</b>   |                           |
| <b>Art Partner Reports:</b>  |                           |
| <b>Liberty Arts Foundation</b>   | <b>Greg/Heather/Shane</b> |
| <b>Library</b>   | <b>Katie</b>              |
| <b>William Jewell</b>  | <b>Nathan</b>             |
| <b>Corbin Theatre</b>  | <b>Bill</b>               |
| <b>Liberty Public Schools</b>  | <b>Aaron</b>              |

**Adjournment**

**Next Meeting Date March 10, 2022  
at 6 pm possibly via Zoom**

*An ADA accessible entrance is available from Missouri Street at the Police Department entrance. An Elevator will provide access to the third floor for meetings in the Third Floor Conference Room.*



**LIBERTY**  
ARTS COMMISSION  
**LIBERTY ARTS COMMISSION**  
**MEETING SUMMARY**  
**January 13, 2022**  
**6:00 p.m. via Zoom**

Attendance: Garrette Brown, Greg Duncan, Molly Hon, Shane Immelt, Anna Knackstedt, Katie McDonald, Bill Stilfield, Nathan Wyman, Aaron Money

Absent: Heather Jones, Amy Steinbeck

Staff Present: Jeanine Thill, Community Development Manager and Katherine Sharp, Planning & Development Director

The meeting was called to order at 6:02 p.m. by Chairman Immelt.

Commissioner Money made a motion to approve the December 2021 Meeting Summary as corrected. The motion was seconded by Commissioner Wyman. The motion passed 9-0-0.

### **Current Business**

#### Election of Chair and Vice Chair:

- Nominees for Chair: Anna Knackstedt & Katie McDonald
- Nominees for Vice Chair: Anna Knackstedt & Katie McDonald

A motion was made by Commissioner Stilfield to accept the slate of officers as presented. The motion was seconded by Commissioner Money. Motion passed 9-0-0.

#### TGT/ 2022 Final Budget:

- Vice Chair Knackstedt reported that the 2022 Transient Guest Tax arts budget was approved as presented.

#### Sculptures Update:

- Ms. Thill reported that the call for sculpture artists will be live online soon, with a deadline of April 1, 2022. The Commission was asked to submit recommendations to Staff on who should serve on that committee.
- 2022 Purchase Piece Discussion
  - Councilman Duncan commented that getting feedback from the general public on social media for the Peoples' Choice would be helpful. In the messaging, we want to be clear that the information will be used to help the selection committee to decide on which piece to consider for purchase.

- Vice Chair Knackstedt suggested that we use some of our marketing dollars to boost it on Facebook. We can discuss this in more detail at the March meeting.
- In the meantime, Staff will confirm the asking price for each piece and ask the artists if the price is negotiable.
- Art Grant Applications - Ms. Thill reported that the 2022 Art Grant applications are open. The Annual Grant deadline will be on March 1, 2022 at 12:00 p.m.
- Staff asked if Chairwoman McDonald wants to continue to serve as chair of the grant review sub-committee.
  - McDonald said she will think about it. She reported that we do have one mini grant application from Liberty Sertoma, which the committee will review and have a recommendation for the Commission at the February meeting.
  - Commissioner Wyman said he will stay on the sub-committee.
  - Commissioner Hon said she would like to serve on the sub-committee.
  - Chairwoman McDonald said she will send out Sertoma's mini grant application in the next few days for the sub-committee's consideration.

### **Art Partner Reports**

- a. Liberty Arts Foundation – Councilman Duncan said he didn't have a report.
- b. Library – No Report
- c. William Jewell
  - Commissioner Wyman reported that he is meeting an artist named Quanza Hunter, who is a painter. He has been commissioned to have a piece at the new airport.
  - There is nothing in the performing arts area from William Jewell. Dolly Parton's *9-to-5* will be later in the spring. He added that one of the paintings of Harold Smith is going to be in the *Fresh Prince of Bel-Air*.
- d. Corbin Theatre
  - Commissioner Stilfield reported that there should be two or three grant applications coming to us soon.
  - The Corbin Theatre has been trying to build up their bank account since opening. Vice Chairwoman Knackstedt reminded him that there are also tourism grants available.
- e. Liberty Public Schools
  - Commissioner Brown said that Liberty North is working on *Picnic*. There will be a home concert by Liberty High Orchestra from 6:00 - 7:30 p.m.

### **Other Business**

- Councilman Duncan thanked Katherine Sharp for volunteering to moderate this meeting.

A motion was made by Commissioner Money to adjourn the meeting. The motion was seconded by Vice Chairwoman Knackstedt.

The meeting adjourned at approximately 6:26 p.m.

----- Forwarded message -----

From: <noreply@civicplus.com>

Date: Mon, Jan 10, 2022 at 2:02 PM

Subject: Online Form Submittal: 2022 Mini-Grant Program

To: <jthill@libertymo.gov>, <croddgers@libertymo.gov>

## 2022 Mini-Grant Program

### 2022 Mini Art Grant - Application

**Art Grant Mission:** Through a competitive grant evaluation process, support will be awarded to arts events and projects designed to increase tourism, and encourage participation in the arts by residents and visitors to the City of Liberty.

**Funding:** The amount of the grants awarded could range from \$500 - \$1000, depending on the scope of the project, the number of grant proposals received and funding availability. The Liberty Arts Commission (LAC) is not obligated to award any grants. Grants may be awarded if funds are available and if there is a qualified applicant. The City of Liberty will provide reimbursement for approved activities. There is no cash match required.

Funding for the Cultural Arts Grant Program (the "Grant") comes from the Transient Guest Tax, collected from local hotels, motels, and bed and breakfast inns.

**Submission and Review:** Applications must be submitted a minimum of 60 days before the proposed project or event takes place. Accepted year-round, applications received before the first Thursday of each month will be reviewed during the following week's LAC meeting. Award decisions will be announced within two weeks of each review session.

**Eligibility** A full list of eligibility requirements is available online: <https://www.libertymissouri.gov/2612/Mini-Art-Grant>

Applicant's Name	Jackie Murtha
Organization's Name (If Applicable)	Liberty Sertoma Club
Email Address	<a href="mailto:murtha@claycountysavings.com">murtha@claycountysavings.com</a>
Phone Number	816-407-4007
Address	P O Box 8 Liberty Mo 64069
Project Name	Service To Mankind

<b>Total Grant Funds Requested</b>	1000.00
<b>Total Project Budget</b>	\$16,500.00
<b>Expected Project Start Date</b>	June 2022
<b>Expected Project Completion Date</b>	July 2022
<b>Describe the proposed project and how this project will drive tourism in Liberty.</b>	This is a monument that will be placed on Clay County property (already approved) by the Liberty City Fountain. This monument will honor over 40 Liberty Citizens who go above and beyond their service to the community. The monument structure and location was designed by A3G Architecture and Victory Sign Company.
<b>Describe your organization or project's financial need and specifically outline how the grant money will be spent.</b>	This project will cost over \$16,500.00 and the grant will be used to help fund this very important project giving acknowledgement to the citizens who have earned it.
<b>Explain how you anticipate that the project will be funded in the future, if applicable.</b>	Once this is funded and in place there will be no need for further funds for it. It will be a permanent structure for years to come.
<b>Provide a description of the event location.</b>	On county property by Liberty City Fountain.
<b>Map showing the event / project location.</b>	<a href="#">Sertoma Honoring Memorial.pdf</a>

Email not displaying correctly? [View it in your browser.](#)



# Sertoma Honoring Memorial

Presented below are the different material, structural, and design options that are available for Sertoma's naming memorial.

# Location

- Option 1: Monument is on the west side of City Hall, running the same direction as the sidewalk
- Option 2: Monument is turned in position and placed at the corner of the pavement
- Option 3: Monument runs horizontally along the pavement, in line with the city hall building



# Material Options



Granite – Tough and durable, able to withstand weather conditions, and unable to be scratched.



Marble – Has a translucent feature allowing light to enter and give out a slight glow throughout the monument. Can be susceptible to the effects of rain in long term.



Brick – Easily available material, easy to move and transport if monument needs moved, durable, takes little maintenance.



Stone – Strong and durable, lasts for long time, heavy and difficult to move.



Bronze – Able to withstand extreme temperatures, easily customizable.

Images are shown to better visualize the different material options.

Granite



Stone



Marble



Bronze



Brick



# Naming Options

- Each individual name and date are placed in rectangular frames
- The name with its corresponding date are placed together on plaques
- Names and dates are not separated but rather placed in columns



Framed



Names on Plaques

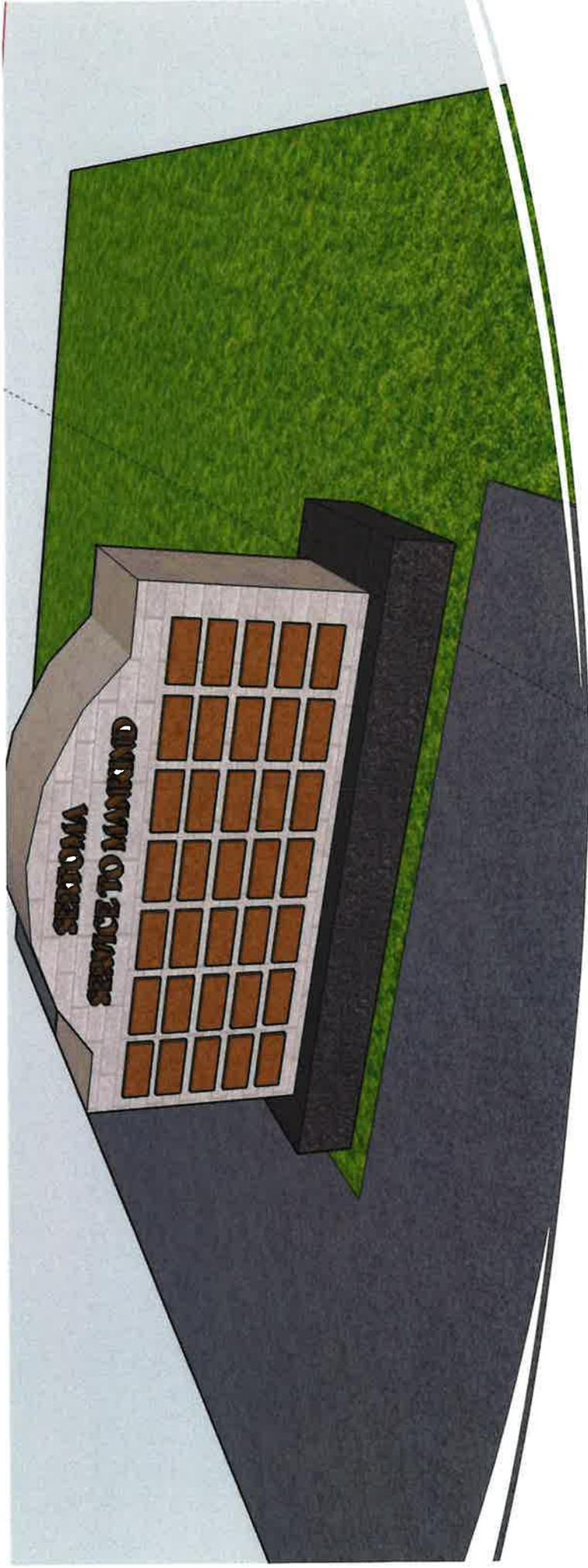


Names Listed  
in Columns



## Sertoma Logo Options

There are a few options for which Sertoma seal will be located onto the monument.



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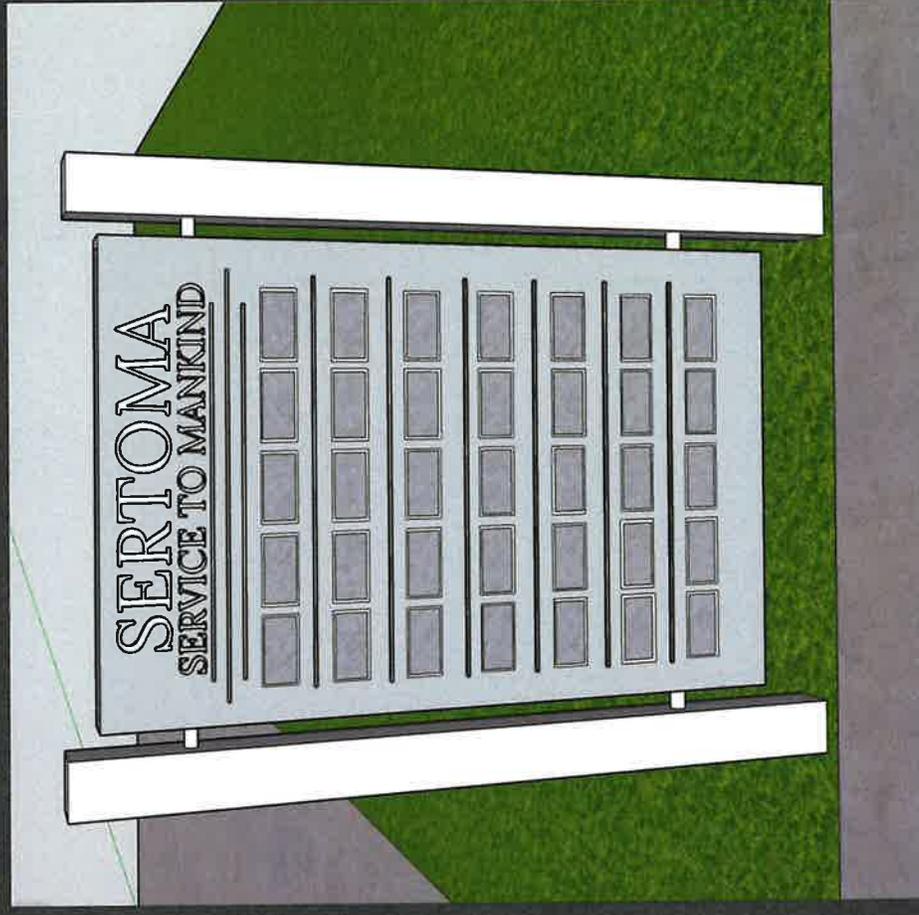
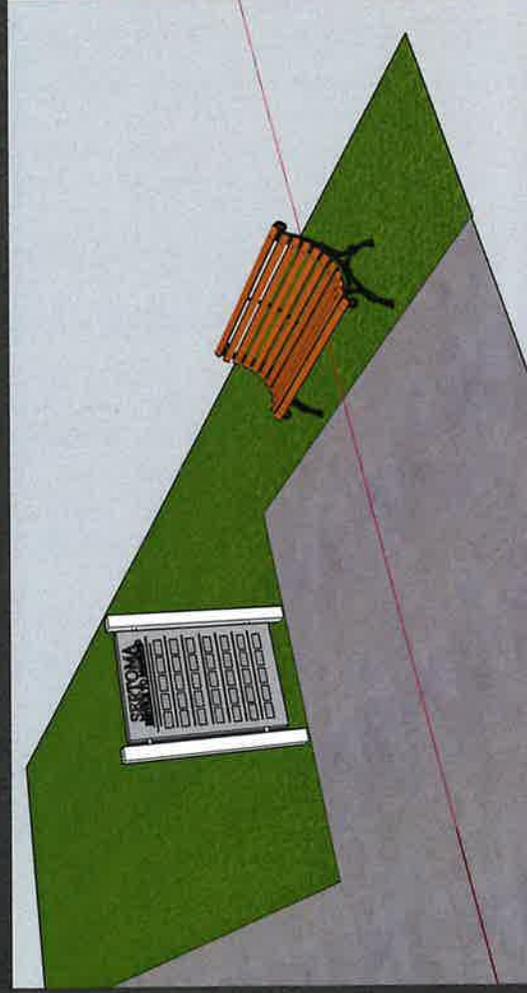
This model represents a more traditional design. The model is made of stone with bronze lettering and bronze plaques

This model is represented using a dark colored granite with white lettering and carvings. The difference between the material and the carvings have a nice contrast that can be seen from far away.

The circle is an indication for the Sertoma logo.



This model represents a more modern design, with two beams supporting a center sign.



December 23, 2021

Donna Koontz, Deputy Administrator-Facilities

Clay County Commissioners

1 Courthouse Square

Liberty Missouri 64068

Dear Ms. Koontz and Clay County Commissioners:

The Liberty Sertoma Club has been in existence for almost 60 years. The main focus of our club is "Service to The Community" You find the members of the club come from all walks of life. We have bankers, attorneys, a judge, business owners and many retired residents that all very active in the club and in our community.

One of the awards we do every year is "Service to Mankind". This award honors many people in our community that go above and beyond their commitment to Liberty and the surrounding area. I have attached the past nominees to give you an idea of who we have honored.

We are respectively asking to place a monument on county property that honors these people. In the past we had bricks that honored these people in front of City Hall. The bricks were in disarray due to sinking and so forth. Plus the city will be doing that entrance and they needed to be moved anyway.

We have narrowed down the selection of a monument which I have included. Along with the monument we would also place a bench besides the monument depending on fundraising efforts. The material that will be used will not need to maintain and if so we would take full responsibility of doing so. We would also place the new names of the recipients every year. We are working with a local sign company to do that and make sure it is well maintained at all times.

I have attached drawings that we have received from our architect, Aimee Gray at A3G Architects, as well as the completed sign design that has been done by Barry Holst at Victory Sign.

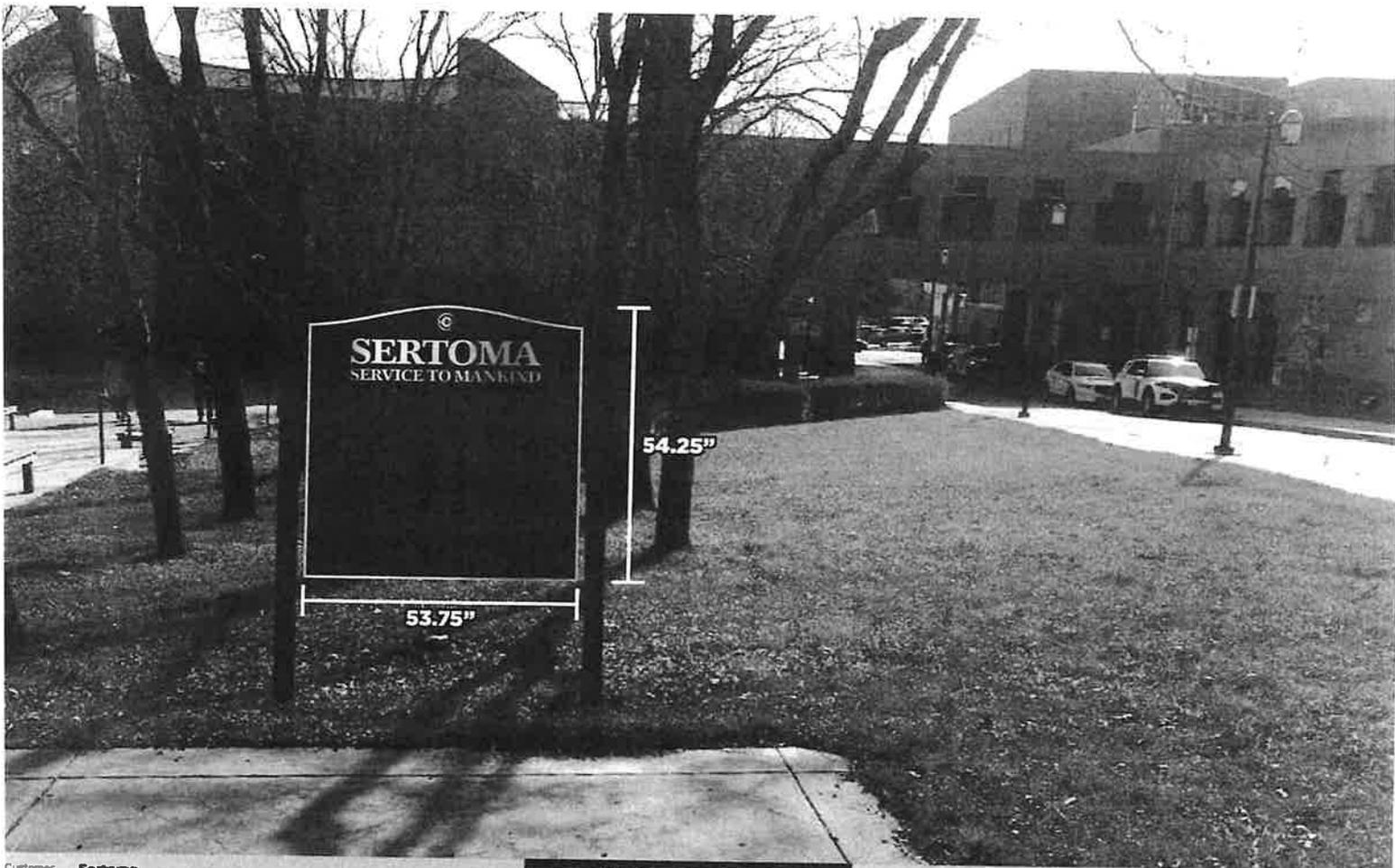
We would welcome the opportunity to speak to you on this project as well.

Please let me know of any questions I can answer for you. I can be reached at 816 781 4500 or 816 510-4355. We appreciate your help.

**Sincerely,**

*Jackie Murtha*

Liberty Sertoma Club



Customer: **Sertoma**

Address:

City/State/Zip: **Liberty, MO**

Phone:

Email:



1021 S. Brown St. | Liberty, MO 64068

**816-407-SIGN (7446)**

[www.victorysignco.com](http://www.victorysignco.com)

Sign Dimensions: **53.75" x 54.25"**

Store Front Sq. Footage:

Contact:

Sales Person: Barry

Designer: Cody

Print Colors: **Duranodic Bronze**

Trim Cap:

Returns:

Raceway:

Proofs: \_\_\_ of 3

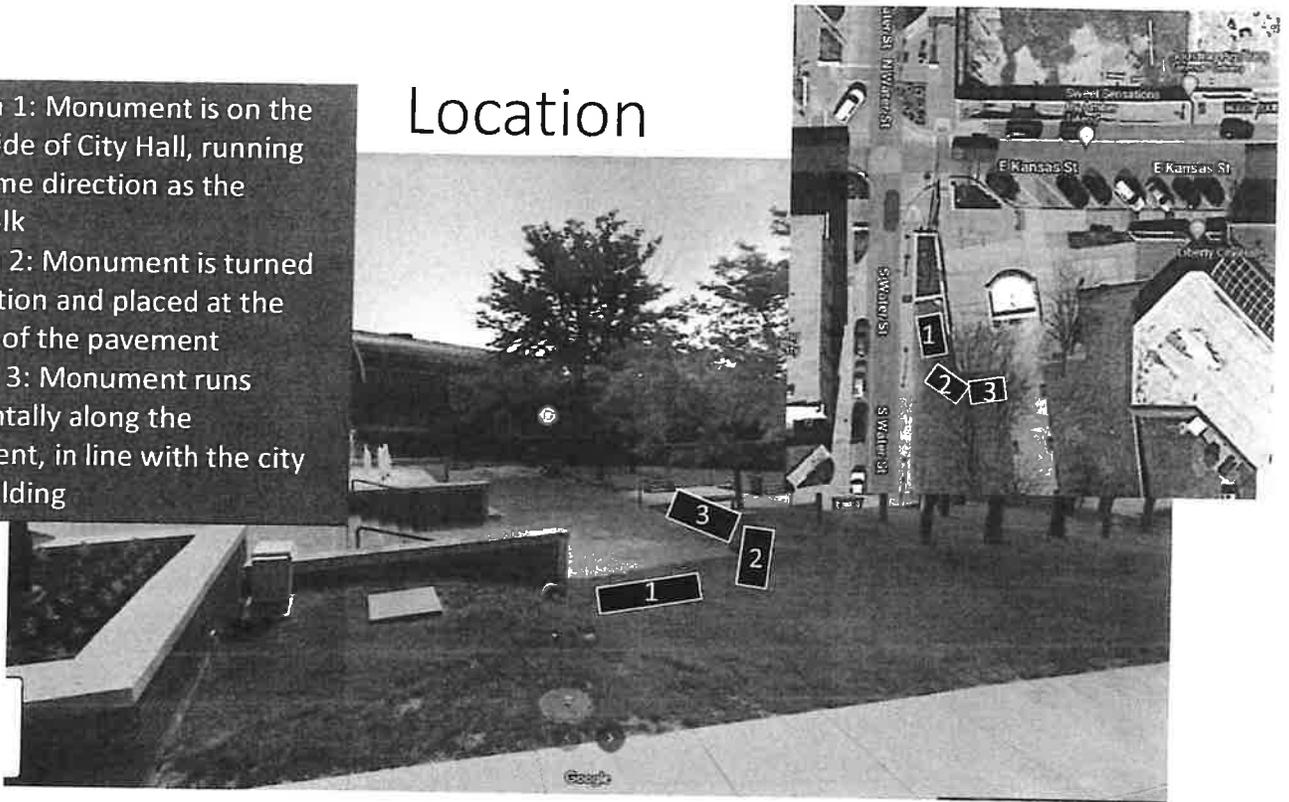
Customer signature on this proof authorizes Victory Sign Company to proceed with the construction of your product in only as intended on the proof. We recommend viewing your proof to another individual for review; as corrections must be made prior to submitting your final signature. Your product will be replicated from the approved proof. Proof of spelling, grammar or design errors, whether incurred by the customer or Victory Sign Company. Once proofed, any further updates or revisions to your product will incur additional charges up to 100% of the original order amount at the discretion of Victory Sign Company. This is standard policy for all sign companies and printers. The sign concept is submitted only for your approval or review and is the exclusive property of Victory Sign Company. This concept may not be copied, reproduced, distributed or altered for any purpose, in part or in whole, by any individual without written consent of Victory Sign Company. Our renderings are in attempt to deliver an accurate representation of the final product. Victory Sign Company cannot be held responsible for differences between renderings and the finished product caused by monitors, printers, or environmental lighting. Victory Sign Company allows three free revisions on initial proof design; any revisions beyond that are billed at \$100/hr. Thank you.





## Location

- Option 1: Monument is on the west side of City Hall, running the same direction as the sidewalk
- Option 2: Monument is turned in position and placed at the corner of the pavement
- Option 3: Monument runs horizontally along the pavement, in line with the city hall building





*"Live your life in such a way that you'll be remembered for your kindness, compassion, fairness, character, benevolence, and a force for good who had much respect for life, in general." — Germany Kent*

**Service to Mankind Recipients:**

- |   |                                  |
|---|----------------------------------|
| 1969-70 Bill Hallissy                   | 1994-95 Bill Kersten             |
| 1970-71 Dr. Wilber Hill (Freedom Award) | 1995-96 Dr. Richard P. Bowles    |
| 1970-71 Walter T. Beisenher             | 1996-97 Don & Dorothy McClain    |
| 1971-72 Frank E. Lowman                 | 1997-98 Anne Sizemore            |
| 1972-73 Joe Wally                       | 1998-99 Edna D. Shepherd         |
| 1973-74 William Riggs                   | 1999-00 Dr. Cecelia A. Robinson  |
| 1974-75 Art Reppert                     | 2000-01 James K. Hammen          |
| 1975-76 Kenneth Moore                   | 2001-02 Bruce G. Heavner         |
| 1976-77 John Pritchard                  | 2002-03 George "Dub" Steincross  |
| 1977-78 Wesley M. Smith                 | 2003-04 Mary Margaret Oberkrom   |
| 1978-79 Jess F. Flassing                | 2004-05 Sam C. Houston           |
| 1979-80 Homer E. Stockwell              | 2005-06 Shirley Slocum           |
| 1980-81 None                            | 2006-07 Gordon Hadden            |
| 1981-82 William C. Link, Jr.            | 2007-08 Clay McQuerry            |
| 1982-83 China Slaughter                 | 2008-09 Amanda Dye               |
| 1983-84 Betty Thompson                  | 2009-10 Larry Holley             |
| 1984-85 Chief Clifton "Ed" Collins      | 2010-11 Dr. Ann C. Waterman      |
| 1985-86 Sam Carter                      | 2011-12 Dale R. Herrick          |
| 1986-87 Robert Armstrong                | 2012-13 Raymond Brock            |
| 1987-88 Dr. Ed Chasteen                 | 2013-14 Dr. Christian Sizemore   |
| 1988-89 Vinnie Vaccaro                  | 2014-15 Kevin Fischer            |
| 1989-90 Dr. Sam Chapman                 | 2015-16 E.L. "Dobbe" Dobberstine |
| 1990-91 Kenneth Coakley                 | 2016-17 Clay Lozier              |
| 1991-92 Pat Estes                       | 2017-18 Duane Davidson           |
| 1992-93 Margaret James                  | 2018-19 Shelton Ponder           |
| 1993-94 Dr. Frederick Thompson          | 2019-20 Greg & Beth Crowley      |