



**LIBERTY ARTS COMMISSION  
MEETING AGENDA  
September 8, 2022**

**6:00 pm**

**3<sup>rd</sup> Floor Conference Room of City Hall**

**Attendance: Garrette Brown, Greg Duncan, Molly Hon, Shane Immelt, Anna Knackstedt, Katie McDonald, Bill Stilfield, Nathan Wyman**

- |             |                                         |                        |
|-------------|-----------------------------------------|------------------------|
| <b>I.</b>   | <b>Approval of Meeting Summary</b>      | <b>August 11, 2022</b> |
| <b>II.</b>  | <b>Current Business</b>                 |                        |
|             | <b>Transient Guest Tax Report</b>       | <b>Anna Knackstedt</b> |
|             | <b>Review Grant Guidelines</b>          | <b>Katie McDonald</b>  |
|             | <b>Sculpture Installations Schedule</b> | <b>Staff</b>           |
| <b>III.</b> | <b>Other Business</b>                   |                        |
|             | <b>Art Partner Reports:</b>             |                        |
|             | <b>Liberty Arts Foundation</b>          | <b>Greg/Shane</b>      |
|             | <b>Library</b>                          | <b>Katie</b>           |
|             | <b>William Jewell</b>                   | <b>Nathan</b>          |
|             | <b>Corbin Theatre</b>                   | <b>Bill</b>            |
|             | <b>Liberty Public Schools</b>           | <b>Garrett</b>         |

**Adjournment**

**Next Meeting Date October 13, 2022 at 6 pm in the City Council Chambers**



**LIBERTY ARTS COMMISSION  
MEETING SUMMARY  
August 11, 2022  
6:00 p.m. Council Chambers**

Present: Garrette Brown, Molly Hon (call in), Shane Immelt, Anna Knackstedt, Katie McDonald, Bill Stilfield, Nathan Wyman

Absent: Greg Duncan

Staff Present: Jeanine Thill, Community Development Manager

Guest Present: Harold Phillips

The meeting was called to order at 6:01 pm by Chairwoman McDonald.

Commissioner Immelt made a motion to approve the July 14, 2022 Meeting Summary as corrected. The motion was seconded by Commissioner Wyman. The motion passed 7-0-0.

**Current Business**

**Carillon Presentation:**

- Harold Phillips shared that their daughter passed away in March and the Carillon system is something they want to install downtown in her honor. They have talked to many different groups about this. The goal is to purchase a system to be mounted on a downtown building (possibly Greg Canuteson's building) and the system will play songs 3 times a day at 10:00 a.m., 2:00 p.m., and 4:00 p.m. He is looking for advice on how to make this happen and a possible endorsement of the project by the Arts Commission. They are considering establishing an LLC for it so, if desired, people can make charitable donations, but he is not looking for donations. The Mayor has written an endorsement of the project, and they are asking others.
- Commissioner Wyman asked what happens if the building that the system is installed on is sold or isn't there anymore. Harold said the system can be moved if necessary, and it needs an outlet and speakers and internet access; and if he is no longer around, the LLC would own the system.
- Commissioner Immelt asked how much the system costs. Harold explained that William Jewell has a system that is top of the line, and this system is a notch below that; it is about \$15,000 with a five-year warranty. Theoretically it has a fifteen-year life span. The licensing of the music is the key thing.

- Commissioner Immelt asked if the catalog is updated each year.
- Chairwoman McDonald commented that the library system has ASCAP licensing; it is a bit of maintenance to make sure the songs you use are still part of the licensing. She asked who will manage what songs are played. Harold said the ASCAP part will come in, you program it with what songs you have scheduled and played.
- Commissioner Immelt asked if the system can be hacked. Harold said it is Wi-Fi enabled, so possibly.
- The speakers will be four ways. He doesn't know how many watts. He wants vibrant and fun music that creates a positive feeling.
- Commissioner Immelt said this could be eligible for a Mini Grant.
- Harold said there may be expenses after the warranty expires.
- Commissioner Stilfield asked if they will be using the same company that William Jewell uses. Harold said that it is the same company and there are 400 plus songs in the catalog.
- Vice Chairwoman Knackstedt said she really likes the idea and it would add to the ambiance downtown.
- Commissioner Hon agrees that it is a great idea. One of her concerns is someone hacking into the system. She added that funding of this idea could be considered later as part of future project brainstorming ideas. A competition might be something that could be funded in the future also. It falls in line to free art/music.

A motion was made by Commissioner Stilfield to endorse the concept of the Carillon system.

#### Discussion:

- Chairwoman McDonald said she feels how the music is chosen would be an important consideration; the music selection will be appropriate. Having some clarification of what should be played in a public place would be helpful. Perhaps criteria for selection of the music.
- Commissioner Brown commented that we don't know what song selections would be chosen. Music is very diverse such as Classical, R&B etc. Just because we endorse the concept doesn't mean that we endorse everything about it.

The motion was seconded by Vice Chairwoman Knackstedt. The motion passed 7-0-0.

#### Brainstorming Ideas for TGT Funds:

- Vice Chairwoman Knackstedt said the Tourism Committee have not met recently but will be meeting in the upcoming weeks. We need to brainstorm ideas for Vice Chairwoman Knackstedt to share with the group at their next meeting. Shane gave a long list via email.

#### Lodging and Hospitality for Sculptors:

- Staff said one idea she wanted to share was that other communities pay for the hotel cost for sculptors coming in from out of town. We could add this as a line item "lodging and hospitality" line item into the sculpture budget.

#### Marketing and Image Enhancement:

- It would be nice to have name badges and Arts Commission t-shirts for marketing. The magnetic name tags would be nice for the group.
- Commissioner Brown said he likes the t-shirt idea it would be cool to have silhouettes of the sculptures on the shirts.

#### Update the LAC Logo & Marketing materials updated:

- Commissioner Hon said it would be nice to have an Arts Commission logo that is cleaner and impactful.
- Vice Chairwoman Knackstedt asked if the branding should be considered. Several people agreed and suggested that she mention this to Claire Rodgers in the City's Public Relations Division.
- Commissioner Immelt said they had a contest to develop the current logo.
- Commissioner Brown said he would question how much time we would spend on student submissions and if we know what we want. He added that Dr. Tucker wants students working on real world projects.
- Vice Chairwoman Knackstedt reminded the group that the City already has a contract with Carr Strategies for branding and marketing. We would need to update everything.

#### Art Grants:

- Chairwoman McDonald said Shawn Garland from the Artisan Market presented to the group that LAC supporting a local artist might be beneficial.
- Vice Chairwoman Knackstedt commented we've had a lot of traction for our grants this year so maybe we should increase that line item. We should consider how we can support local artists as small businesses. Maybe there is a small business only grant.
- Commissioner Brown suggested that the Commission should look at what we have already done and ask if we should we do more of the same. Maybe we should think about how we can market what we have available and consider if we want to augment what we are already doing. With the Mini Grants, we might want to restructure the wording so it is more flexible with how much a Mini Grant ask is and not suggest that each grant is a \$1,000 grant. Perhaps someone has a project that only needs \$800 for example.
- Commissioner Immelt suggested that we could do a brainstorming session to spend a few hours for a development session.

#### Sculptures Updates:

- Staff reported that she met with the Parks Department and they are recommending that *Out of Africa* be placed away from the intersection of Park Lane and the Westboro/ Canterbury Trail so we reduce the likelihood of it being hit by a vehicle or being vandalized. They recommended that it be placed closer to the #2 preferred location just a little to the east of the #1 preferred location. The Commission agreed that would be acceptable. They will put tall grasses and mulch around the area and pour a concrete pad that is about three inches above ground. Commissioner Immelt suggested that Parks consider four small piers with Sonotube.
- The cleaning of *Out of Africa* was started by Zahner, but it was too hot outside for chemicals to be used so they will likely try again later in the year.

## **Other Business**

### **Art Partner Reports**

- a. Liberty Arts Foundation – Commissioner Immelt reported that they will meet in the next ten days
- b. Library - No Report
- c. William Jewell - Commissioner Wyman reported that GK Callahan will be doing a show and they will host a reception next Friday August 19<sup>th</sup> 6-8 p.m. at Stockdale Gallery.
- d. Corbin Theatre –
  - a. Commissioner Stilfield reported that tomorrow night and Saturday afternoon Mamie Parris will be here to do her workshop. He passed out a flyer with the details and he pointed out that the Arts Commission logo is on the flyer. There is no charge for this workshop. They have registered 22 students. They are hoping to do it next year without the support of the Arts Commission.
  - b. The Corbin also got a grant for new speaker and lighting, they have been borrowing equipment until now. If anyone wants to come by to see what a difference the grant made, let him know.
  - c. Last month we talked about a new commissioner for the vacant seat on the Arts Commission. As requested Commissioner Stilfield asked Shawn Garland if she could recommend anyone and she suggested we contact Sarah Long, a local artist. Staff will follow up with Ms. Long to see if she is interested. If she isn't interested Shawn suggested someone else who is much younger artist that might be interested.
- e. Liberty Public Schools - Commissioner Brown reported that Epic is back in session. Nothing else to report at this time.

## **Other Business**

- Commissioner Wyman said he was approached by Dustin Sollars with Liberty High School about having a student intern. Chairwoman McDonald suggested maybe he can help us organize the galleries.

A motion was made by Commissioner Immelt to adjourn the meeting. The motion was seconded by Commissioner Stilfield.

The meeting adjourned at approximately 7:20 p.m.