



MEETING AGENDA
Thursday, October 12, 2023
6:00 pm

Admin Conference Room, 2nd floor of City Hall

Attendance: Garrett Brown, Greg Duncan, Molly Hon, Shane Immelt, Brian Kelley, Anna Knackstedt, Katie McDonald, Kelley Wrenn Pozel, Karly Schieder, Bill Stilfield, Nathan Wyman

I. Approval of Meeting Summary **September 14, 2023**

II. Current Business

City Hall Art **Staff**
Kansas Street entrance proposed permanent installation
Update on the mobiles LAC recommended for atrium

Logo Signage for Sculptures & Galleries **Garrett Brown**

III. Other Business

Art Partner Reports:
Liberty Arts Foundation **Greg Duncan & Shane Immelt**
Library **Katie McDonald**
William Jewell **Nathan Wyman**
Corbin Theatre **Bill Stilfield**
Liberty Public Schools **Garrett Brown**

Adjournment

Next Meeting Date: Thursday, November 9, 2023 at 6 pm at City Hall



**LIBERTY ARTS
COMMISSION**

**LIBERTY ARTS COMMISSION
MEETING SUMMARY
September 14, 2023
6:00 p.m. Mid Continent Public Library**

Present: Greg Duncan, Molly Hon, Shane Immelt, Brian Kelley, Kelley Wrenn Pozel, Katie McDonald, Karly Schieder, Bill Stilfield, Nathan Wyman

Absent: Garrett Brown, Anna Knackstedt

Staff Present: Jeanine Thill, Community Development Manager

Guest: Mary McCawley, Mini Grant Applicant

The meeting was called to order at 6:00 pm by Chairwoman McDonald.

Current Business

- Chairwoman McDonald welcomed of Kelley Wrenn Pozel, City Council liaison to LAC. The Commission members introduced themselves.
- Chairwoman McDonald reported that Stephen Weis, Withers Branch Assistant Manager, not able to attend but he manages the Wither's Branch art gallery. His artwork is currently on display at the North Oak Branch.

Approval of Meeting Summary- A motion was made by Commissioner Immelt to approve the meeting minutes from August 2023. The motion was seconded by Commissioner Duncan. Commissioner Kelley abstained. Motion passed 8-0-1.

- Commissioner Hon reported that we received a Mini Grant application from Digital Dreams KC, requesting \$1,000 for an Augmented Reality (AR) project. The grant sub-committee thought it sounded interesting but they felt we needed more information. Mary McCawley with Digital Dream KC was in attendance to further explain and make a presentation.
- Ms. McCawley said that she learned about this opportunity through Arts KC. She had done some research about Liberty and she went to a conference about AR and it's a

neat way to incorporate AR into arts and history, she is proposing to use Augmented Reality to give life into the Jesse James story. AR doesn't require goggles for the AR experience, it blends digital content with the physical world. It can be interactive learning, turning a moment in history back to life, as if you are time traveling. It is like a digital boarder that would be put on the geofence registry. There will be a thirty-day window for people to view it. There could be an interactive angle with the reward posters that are displayed in the Jesse James museum, or with the people that worked at the bank and where they were sitting. There could be holograms and audio and video. She could have it ready for Liberty's Fall Festival weekend and thirty days thereafter. They could do a hologram or even do a sample of how the square looked in 1866. She was thinking of taking the letter that a bank employee wrote detailing when the James Gang robbed the bank in Liberty and creating what the day's events were and how they might have looked, created through augmented reality.

- Chairwoman McDonald asked if it could be ready by next weekend, which is Fall Fest.
- Ms. McCawley said she could have it ready, as they have the files developed. It will take about 2-3 days to create.
- Commissioner Hon commented that if they did a hologram that could happen during Fall Fest, it could draw a lot of people in. But if should be heavily marketed and for the month there after, it could continue to be a good draw.
- Commissioner Duncan asked if the Jesse James Museum is on board with the concept.
- Ms. McCawley said that yes, Beth at the museum director, is on board.
- Commissioner Kelley asked if they can put on an effective presentation without the audio.
- Ms. McCawley said they can do that. She said they would create an invitation that could come up on people's phone, if they scan a QR code, that will give people information on the experience and the feeling of being back in time.
- Commissioner Immelt commented that they could do something this year and possible again next year for the Fall Festival.
- Commissioner Hon thanked her for the presentation.
- Commissioner Duncan clarified that typically stand-alone events are not marketed by the City but that the Commission's grant would be to help make the project happen.
- Commissioner Hon asked if they would reach out to the schools and other organizations that might want to learn about this.
- Ms. McCawley said she would send out press releases and reach out to organizations. Ms. McCawley said that September 22 is the date that it would be ready and it will be available for a full thirty days.

A motion was made by Commissioner Duncan to approve the grant sub-committee's recommendation to award a \$1,000 mini grant to Digital Dreams KC for this project. The motion was seconded by Commissioner Immelt. The motion passed 9-0-0.

Transient Guest Tax and 2023 remaining budget balances

- Ms. Thill asked the marketing sub-committee if they had recommendations on how to spend some the remaining balances.
- Commissioner Schieder said that they have several ideas. They recommend spending \$1275 on gallery ad's through 2024 with KC Studio and the remaining balance of \$425 on an ad in Gladstone Magazine. The sub-committee thought that for 2024 we might want to look into creating our own flyer that goes out in Liberty's utility bills and a digital version.
- With the remaining balance in the logo budget, it was recommended that we purchase a smaller table cloth with the LAC logo, a 6 ft one would work better than the current one, and possibly a tent with the LAC Logo. Other idea's that the sub-committee discussed were; similar to HDLI's ornaments of the historic homes, we might want to consider a contest to design an ornament of our permanent sculptures, with the year that the sculpture was purchased. Also, we might consider hosting events such as poetry at a business or at a gallery.
- Commissioner Duncan commented that LAC did those types of events before there was a budget.
- Chairwoman McDonald said finding people to coordinate and manage events would be important.
- The marketing sub-committee would like for LAC to update the landing page on the website, this might be something we do in 2024. Also, we might want to think about adding a sculpture pad near Corbin Mill.
- As for branding LAC, we could consider business cards for the commissioners. It can help to have this to get people engaged.
- The recommendation from the marketing sub-committee is to spend \$1275 from the "Public Art Exhibits" line item on KC Studio ad for the next year.

A motion was made by Commissioner Schieder to spend \$1,275 for Gallery ads through 2024 in KC Studio Magazine. The motion was seconded by Commissioner Hon. The motion passed 9-0-0

With the remaining funds, the Gladstone Magazine ad is where they are proposing to use the balance of \$425 for the Fall 2023 possibly. Oct. 7th would be the publication. It goes out to everyone with water in Gladstone.

A motion was made by Duncan to authorize the group to spend the balance in the Public Art Exhibits fund balance on whatever can be accomplished in 2023 and paid in 2023. Commissioner Hon seconded the motion. The motion passed 9-0-0.

2024 Draft Budget

- Staff shared a draft 2024 budget with the commission, which was in the meeting packet. She noted that some line items increased, such as Make Music Day and others decreased, such as the Sculptures Supplies line item since most of the concrete pads have been poured.

- Commissioner Duncan pointed out that this is the first time LAC has had a six-digit budget.

Rotating Sculpture Program

- Staff reported that there were a few alternate sculptures installed due to some artist cancelling recently.
- Staff said that our insurance provider and risk department recently decided that we do not need to require artist to provide proof of general liability insurance if they can install the sculptures without assistance from city staff.

Sculpture Park Discussion

- Commissioner Schieder said that the idea of a sculpture park was something that she wanted the group to explore and discuss. Maybe we could partner with William Jewell on this concept.
- Commissioner Kelley said another great place is the Westboro Canterbury trail. We may want to consider sponsors for a park.
- Commissioner Duncan said one way to look at it is: At what point does our permanent collection grow until it warrants having a sculpture park. Adding that he's not sure we are there yet. The downtown is the centerpiece, is there a point where we ask if the goal is met and is there is enough art spread around the city? At what point are we saturated? He isn't convinced the time is now for a sculpture park. We should consider if we have we met goal one, before we move to goal two.

Mobile's to consider for the City Hall Atrium

- Staff showed the group sample stainless steel mobiles that artist Jim Wolnosky made. These mobiles were submitted with the artists sample body of work when he submitted his application for the rotating sculpture project and piqued the interest of some individuals on the Selection Panel. Staff share this with Wolnosky when he was accepted for the rotating sculpture program for the sculpture "Things are Getting Better" and the artist said he would bring the mobiles when he installed the sculpture, so people could see them in person. Staff showed the group several of the mobiles. It was suggested that the mobiles might be something the group would consider recommending as a permanent installation in the new City Hall atrium. Ms. Thill emphasized that other people might have visions for the atrium, such as possibly flags hanging from the ceiling. Other people would have to be involved in such a decision.
- The Commission was very impressed with the mobiles and would highly recommend them for the atrium, they feel this could distinguish our City Hall from other atriums.

Other Business:

Art Partner Reports:

Liberty Arts Foundation- September 26 is the next meeting. They will bring back specifics relative to their mission and purpose at a later date.

Library- Chairwoman McDonald reported that the library is interested in having a semi-permanent plaque with the LAC logo. They would be happy to put the plaque up when a LAC show is on display.

William Jewell- Commissioner Wyman reported the Jewell Performing arts department will have a concert at the Cardinalis Sunday Sept. 24 at 2:30 "Who Has Seen the Wind" this performance was awarded the LAC Annual Grant. On homecoming evening they will put on a play "Play in a Day" on Saturday the 30th.

Corbin Theatre- Commissioner Stilfield said Jazz at the Garrison will take place the first Monday of the month. They had 49 people in attendance last month. It is free and it's a seven-piece band from 6-8 pm. Coming up they will have "Murder on the Orient Express" the ticket price is only \$15 per person.

Liberty Public Schools- No report.

On September 28 from 6:30 – 9:30pm Bill is performing at Johnnie's in Liberty.

A motion was made by Commissioner Stilfield to adjourn the meeting. The motion was seconded by Commissioner Immelt.

The meeting adjourned at approximately 7:30 p.m.

Liberty Arts Commission

Public Art Selection and Acquisition Policy

I. Purpose and Intent

The Liberty Arts Commission (LAC) is the arts advocacy agency for the City of Liberty. The LAC serves as a catalyst, to support, sustain, and strengthen the community by increasing awareness, opportunities, and public involvement in local arts and cultural activities.

The following policies and guidelines, as adopted by the LAC on November 14, 2013, establish the process, policies, and procedures used for the solicitation, review, approval, and acceptance of public art in the City of Liberty.

II. Definition

The Liberty Arts Commission and the City of Liberty define *Public Art* as follows:

Works of craft or art in any medium that has been reviewed against adopted and standardized criteria, approved, and formally accepted for ownership by, or on loan to, the City of Liberty for installation in public locations, in or on publicly owned buildings, on publicly owned land, or in or on other locations leased or provided to the City through donation, easement, or other means.

III. Acquisition of Public Art

Methods or Acquisition – The City may acquire artwork by competitive or non-competitive purchase, commission, or donation.

Funding for Acquisitions – Funding for purchase or commission of specific works of public art may be achieved through the City budget process, grant or fund-raising activities, private or corporate donations, or any other process of the Liberty Arts Commission in accordance with its rules. This Public Art Selection and Acquisition Policy does not obligate or guarantee funding for public art.

Acquisition Criteria – To ensure a worthwhile, enduring, and varied collection of public art, the following criteria shall be used when considering acquisition of artwork by purchase, commission, or donation:

1. **Inherent artistic quality:** The aesthetic merit of the piece as an artwork, independent of other consideration.
2. **Context:** The compatibility of the artwork in scale, material, form, and content with its surroundings. Consideration should be given to the architectural, historical, geographical, and social/cultural context of the site.
3. **Feasibility:** Proposed artwork shall be evaluated on the feasibility, constructability, and evidence that the artist will successfully complete the artwork as proposed. Factors to be

considered include project budget, timeline, artist's experience, and soundness of material. Any proposed artwork that is determined to require extraordinary operations or maintenance expense is subject to further review by city staff.

4. Public Safety: Public artwork and sites must be free of unsafe conditions or other factors bearing on public liability.
5. Diversity: The City shall seek artwork from artists of diverse racial, gender, and cultural identities, and strive for diversity in style, scale, and media.

IV. Site Selection

Locations selected for the display of public art should ensure public access to the greatest number of citizens. Sites for public art may be selected in one or more of the following ways:

1. The City, acting through the Council, City Department, or other entity, dedicates all or a portion of a city-owned property or site for the display of public art.
2. The legal owner(s) of a private property or other location may donate a Public Art Easement to the City for the placement of public art.
3. The Liberty Arts Commission may solicit the donation of private property or recommend the purchase of property for the placement of public art.

Site Selection Criteria

1. The location satisfies the Liberty Arts Commission's objective of distribution of art throughout all areas of the city.
2. The location is regularly visible or accessible to the public.
3. The location is accessible under the requirements of the Americans with Disabilities Act, if such access is necessary for the art to be viewed.
4. The location provides adequate lighting, if appropriate, to view the art, or there is a binding commitment to assure that such can be provided.
5. The location, including the surface or structure upon which the art is to be placed is sound and in good repair, or there is a binding commitment to ensure that it is made so.
6. Reasonable security from vandalism and theft can be provided.
7. Reasonable protection from the elements is available at the site, or the selection will be limited to materials appropriate for the site.
8. For public art proposed within City of Liberty right-of-way, the location must be approved by the Director of Public Works, who may require site limitations on the installation to ensure public safety.
9. For public art proposed within a city park, the location must be approved by the Parks Board.

10. For public art proposed within a Historic Preservation Overlay district, the proposed artwork shall be presented to the Historic District Review Commission for an opportunity to comment on the proposal.

V. Selection Panel

When the desire or opportunity to acquire public art arises, the Chair of the Liberty Arts Commission will appoint a Selection Panel to oversee the art selection process. The LAC may establish a panel for a given term, on a project-by-project basis, or by any other criteria it determines appropriate. The LAC may appoint multiple selection panels at any given time, each dedicated to one or more projects. The panel should normally contain an odd number of members and may include a representative of the LAC, an independent artist, an arts professional/educator, a citizen from the neighborhood or user of the facility, a conservator, architect, a member of a city board, city staff, or an elected official, for example.

VI. Art Selection and Approval

When selecting public art, the Selection Panel shall take into consideration the acquisition criteria, budget, site constraints, and program goals. The duties of the Selection Panel shall include the following:

1. Develop and distribute a Request for Proposal, Request for Qualifications, or a Call for Artists, which shall include a clear statement of project goals, a site plan, budget, and any other materials or considerations related to the project.
2. Meet to review, evaluate, and discuss artists' proposals. All meetings of the Selection Panels shall be open to public and notice of such meetings shall be posted.
3. Recommend the award of a purchase or commission to the Liberty Arts Commission in writing, citing reasons for the selection. If the Panel cannot reach a decision, the decision will be referred to the LAC. The Panel may decide to make no selection if there is insufficient merit among the proposals submitted.
4. The Selection Panel's recommendation shall be reviewed by the LAC and, when applicable, by any of the relevant city advisory boards (i.e. Park Board, HDRC, etc.), city departments, and city administrator.
5. The Selection Panel's recommendation and any input provided by the advisory boards or city staff shall be taken into consideration by the LAC. The LAC may decide to approve, reject, or delay an acquisition.

VII. Donations of Artwork

In cases when private parties or other entities offer to donate completed or proposed works of art, land, or easements to the City of Liberty, the Liberty Arts Commission shall review such proposals in consideration of the criteria outlined in Section VI. The LAC encourages

unrestricted gifts to the City of Liberty. The LAC may choose to accept or reject the donation based on the criteria outlined herein and the goals of the public art program.

VIII. Artwork on Loan

Persons or organizations requesting to temporarily exhibit public art in or on City-owned property must submit the following:

For outdoor installations:

1. Photographs of the work to be exhibited.
2. A site plan of the location where the artwork will be installed.
3. A written description and/or drawing of the proposed method of installation and a schedule for the transportation, installation, and removal of the artwork.

For indoor exhibits:

1. Photographs or samples of the work to be exhibited.
2. An artist's statement including contact information.

When exhibiting a work of art on City Property, the lender must agree in writing to the following:

1. Unless otherwise agreed to in writing by the City, the lender shall be responsible for all costs associated with the transportation, installation, de-installation, and insurance of the artwork.
2. Upon removal of the artwork, the lender must return the site to its original condition and remove any debris caused by or resulting from the exhibition of the artwork.
3. Unless otherwise agreed to in writing by the City, the lender must agree to exhibit the artwork at his/her own risk and to bear the expenses or any losses or damages to the artwork. The lender must agree in writing to hold the City harmless from any and all liabilities and for any damages or losses to the artwork.
4. The lender shall produce and display a descriptive label for display next to or near the loaned artwork.
5. If the artwork becomes damaged, destroyed, or becomes a danger to the public, the lender shall remove the artwork within three days after notice from the City.
6. The City reserves the right to remove the artwork, for any reason, without prior notice to the lender.

IX. Project Management

A. Coordination: Public art projects shall be coordinated by the LAC staff liaison, or other city staff member appointed by the City Administrator. Project management shall include the following:

1. negotiate the contract with the artist and with other consultants as necessary for the purchase or design, fabrication, installation of, and payment for the artwork;

2. coordinate the installation of the artwork with city departments having jurisdiction over the site or construction;
3. maintain project documents, contracts, maintenance guidelines, and ensure that maintenance is performed by the responsible party.

B. Contracts: An acquisition contract shall be approved by the City Council before acquisitions are finalized and include terms on roles of agents, design, payment, construction schedule, maintenance, ownership rights, liability, and artist's rights, for example.

X. Conservation, Preservation and Maintenance

1. All public art contracts entered into shall be required to include a maintenance plan that outlines how the proposed artwork is to be maintained, what materials and maintenance procedures are needed to conduct routine maintenance or the artwork (cleaning schedules and minor repairs), and the party or city department responsible for maintenance.
2. Funding for maintenance and repairs shall be specified in the acquisition contract.

XI. Ownership Rights

1. Artwork purchased, commissioned, or accepted as a donation shall be the property of the City of Liberty
2. The City intends that the work shall remain accessible to the public for as long as the City owns the work.
3. The City retains the right to transfer the work from one City-owned site to another, as it deems necessary, to place the work in storage, in another facility, or make a temporary loan to another agency or organization.
4. The City retains the right to deaccession works of art it no longer desires to retain as a component of the public art program.

XII. Reasons for Deaccessioning Artwork

The Liberty Arts Commission may recommend that a work of public art be deaccessioned from its public art collection for any of the following reasons:

1. Theft – a piece was stolen from its location and cannot be retrieved.
2. Damage Beyond Reasonable Repair – The artwork has been damaged beyond repair, damaged to the extent that it no longer represents the artist's intent, or damaged to the extent that the expense of restoration and repair are found to equal or exceed current market value of the artwork. This determination will be made by city staff in consultation with the artist, if possible.
3. Lack of suitable site – The public art is not, or is only rarely, on display due to lack of a suitable site.

4. Site Alteration – For site specific or site-integrated works of art, the site for which the public art was specifically created is structurally or otherwise altered and can no longer accommodate the public art, or is made publically inaccessible as a result of new construction or demolition.
5. Safety – There is a documented history of incidents that show the public art is a threat to public safety.
6. Excessive Maintenance – The public art requires excessive maintenance. This will be determined by city staff in consultation with the artist, if possible.
7. Comparable Quality – The quality of the public art is inferior to the other works in the collection, or the City wishes to replace the public art with a work of greater significance.
8. Provenance – At the time of acquisition, complete information on the provenance of the public art was not available and more information has since become available that indicates the public art should not be part of the City’s public art collection.

XIII. Procedure for Deaccessioning Artwork

1. A deaccessioning panel should be appointed by the Chair of the Liberty Arts Commission, including city staff and professionals with expertise in the area of consideration.
2. The artist whose work is considered for deaccessioning should be notified.
3. The deaccessioning panel shall create a report with a recommendation for or against deaccessioning.
4. The deaccessioning panel’s recommendation shall be reviewed by any relevant advisory boards and city staff.
5. A recommendation to deaccession the public art shall be made to the Liberty Arts Commission.
6. The Liberty Arts Commission will decide whether or not to deaccession the public art. If it is to be deaccessioned, any contractual agreements between the artist and the City regarding resale should be honored. In other cases, the City may choose any of the following methods to remove the public art from the collection:
 - a. Trade through artist, gallery, museum, or other institutions for one or more other artworks of comparable value.
 - b. Long term/indefinite/permanent loan to a museum collection or governmental agency.
 - c. Sale through art auction, art gallery, dealer, or direct bidding by individuals. Any revenue generated from such sale shall be directed to the Liberty Arts Commission, or its delegee.
 - d. Gift to another governmental agency or museum.
 - e. Destruction or recycling of materials comprising the artwork. This method should only be used if no other solution exists.
7. Written records of the entire process shall be maintained by the City.

Dimensions of HVAC Blower:

Height: 4ft 9inches with metal base

Width: 4ft 11 inches

West Concrete Pad: 7'9" x 5'4"



RE: LAC Recommendation for Atrium Mobiles for permanent installation at City Hall

The Liberty Arts Commission has been giving much thought to opportunities for making the new City Hall atrium a signature space for our community. This is a unique moment to showcase the personality of our City and our local government through this new public space. As a community dedicated to enriching citizens' lives through public art, it feels wholly appropriate to make City Hall a centerpiece to that commitment.

To that end, the Commission unanimously recommends the purchase and installation of a collection of hanging mobiles by Jim Wolnosky. These clever and eye-catching artworks are kinetic, lightweight metal sculptures that would be suspended from the ceiling. Each is unique, but complement each other to form a singular visual experience for the viewer below. The airy nature of the monochrome ribbon design enhances the experience of the natural light, rather than blocking or competing with it.

To truly make an impact, our recommendation is to purchase at least 10 individual artworks to be installed together, either clustered in one portion of the atrium, or preferably, across the entire expanse. (The experience would be similar to art installations in modern airports.)

The purchase would be funded by the Liberty Arts Commission, allowing this "extra" feature to be provided without additional cost to the base project. Ideally, the installation would be in place when the new atrium is unveiled.

We believe this vision for the City's new public space elevates the experience of citizens and out of town visitors coming to City Hall and tangibly demonstrates our commitment to the arts. The Liberty Arts Commission enthusiastically recommends this action!

