



**HISTORIC DISTRICT  
REVIEW COMMISSION  
Meeting**

**February 20, 2024  
5:30 pm  
City Council Chambers  
2<sup>nd</sup> Floor of City Hall**



**HISTORIC DISTRICT REVIEW COMMISSION  
Meeting Agenda  
February 20, 2024  
5:30 pm  
at City Hall, Council Chambers**

Roll Call

Paemon Aramjoo, Linda Armstrong, John Carr, Kathy Chelton, Vern Drottz, Aimee Gray, Matt Grundy, Brett Rinker, Katie Schmidt

- I. Call to Order
- II. Approval of Meeting Summary from the February 6, 2024 HDRC meeting
- III. Current Business
  - a. Discussion on Design Guidelines from other communities
- IV. Administrative Approvals
  - 411 Miller Like in kind repairs and replacement as needed to the drive approach, wood rot and the front porch
- V. Other Business

Miscellaneous matters from the Commission:

Miscellaneous matters from Staff:

Follow up on questions from the previous meeting

Training on Substitute Materials Feb 22 and April 25, registration required

- VI. Adjournment

**LIBERTY HISTORIC DISTRICT REVIEW COMMISSION**  
**Meeting Summary**  
**February 6, 2024**  
**5:30 pm**  
**City Council Chambers**

Roll Call: Paemon Aramjoo, Linda Armstrong, John Carr, Kathy Chelton, Vern Drottz, Aimee Gray, Matt Grundy, Brett Rinker, Katie Schmidt

Present: Paemon Aramjoo, John Carr, Kathy Chelton, Vern Drottz, Aimee Gray, Matt Grundy, Brett Rinker, Katie Schmidt

Absent: Linda Armstrong

Staff Present: Jeanine Thill, Community Development Manager

Chairman Grundy called the meeting to order at 5:31p.m.

**Approval of Meeting Summary: January 16, 2024 HDRC Meeting Summary**

A motion was made by Commissioner Aramjoo to approve the January 16, 2024 meeting summary as corrected. The motion was seconded by Commissioner Chelton. The motion passed 8-0-0.

**Current Business:**

**Election of Chair and Vice Chair of the HDRC for 2024**

Commissioner Drottz made a motion that John Carr be elected to serve as Vice Chair of HDRC. The motion was seconded by Commissioner Chelton. The motion passed 8-0-0.

Commissioner Drottz made a motion to elect Matt Grundy as Chair of the HDRC. The motion was seconded by Commissioner Chelton. The motion passed 8-0-0.

**Approval of 2024 Meeting Schedule**

A motion was made by Vice Chair Carr to approve the HDRC 2024 Meeting Schedule as presented. The motion was seconded by Commissioner Chelton. The motion passed 8-0-0.

**Other Business:**

Administrative Approvals since the January 16, 2024 meeting:

- 111 N. Water like in kind roof replacement
- 117 N. Water like in kind roof replacement
- 454 W Franklin like in kind roof replacement

**Miscellaneous matters from the Commission:**

- Vice Chairman Carr said since he wasn't at the last meeting, he wanted to asked how the preapplication meeting with Klover Architects went.

- Ms. Thill said that the meeting went well and there wasn't anything that came to mind that might be of interest to the Commission. She said if there are specific questions about the meeting to please share them with her and she will get answers to any questions.
- Vice Chairman Carr said that he fully supports the fellow commissioners' critique of the proposed project concept at Kansas and Water, that was discussed at the previous meeting. He wanted to share that for the record he shares the disappointment expressed at the last meeting by Commissioner Drottz regarding the 7&9 North Water being deemed dangerous.
- Vice Chairman Carr asked if any of the building materials will be salvaged before demolition of 7&9 North Water. Ms. Thill said it is privately owned and that would be up to the owners, Star Development if they salvage any of the materials.
- Commissioner Gray asked if there is an insurance policy requirement for the demolition of 11. N Water. Ms. Thill said she will do some checking and let her know.
- Commissioner Gray asked if at a future meeting the commission could discuss appropriate infill designs.
- Ms. Thill said if it is specific to the lot at Kansas and Water that it is her understanding that the discussion would have to take place at the public hearing. She will work with Chairman Grundy to determine how that might work.
- The commission also asked if in the future they could discuss how the appropriate procedures of being proactive to protect our historic buildings and avoid future demolition and how they can better advocate for preservation of historic buildings. They would also like to discuss any new construction in the historic district.

**Miscellaneous matters from Staff:**

- Ms. Thill encouraged the commission to watch an upcoming webinar that is being hosted by the National Parks Service about alternative materials for historic buildings. She will send out information on the next webinar when it is available.
- Ms. Thill said that the demolition of the dangerous buildings, 7&9 North Water, may start next week.

The meeting adjourned at 5:49 pm