



LIBERTY ARTS COMMISSION

REVISED MEETING AGENDA

Thursday, February 8, 2024

6:00 pm

3rd Floor Conference Room, City Hall

Attendance: Garrett Brown, Greg Duncan, Molly Hon, Shane Immelt, Brian Kelley, Anna Knackstedt, Katie McDonald, Karly Schieder, Bill Stilfield, Kelley Wrenn Pozel, Nathan Wyman

- | | | |
|-------------|---|---|
| I. | Approval of Meeting Summary | January 2024 |
| II. | Current Business | |
| | Art Grants | Molly Hon |
| | <ul style="list-style-type: none">• Mini Grant application from Art on the Side• Two Mini Grant Applications from Mama and Me• Mini Grant application from Corbin Theatre | |
| | Art Selection Committee | Greg Duncan |
| | <ul style="list-style-type: none">• Recommendation for permanent location of Dancing Figures | |
| | Transient Guest Tax Report | Anna Knackstedt |
| | <ul style="list-style-type: none">• New Events Discussion \$8,000 budget<ul style="list-style-type: none">○ Film Festival Concept○ Food Truck Event Concept• Continued LAC Branding Line Item Discussion \$5,000 budget• Consider reimbursement of Stocksdale Gallery exhibit expenses | Karly Schieder
Shane Immelt
Garrett Brown
Nathan Wyman |
| | Marketing | Karly Schieder & Molly Hon |
| | <ul style="list-style-type: none">○ LAC landing page○ Ornaments | |
| | Recognition Sub-Committee Update | Brian Kelley |
| | Sculpture & Gallery Signs Update | Garrett Brown |
| III. | Other Business | |
| | Art Partner Reports: | |
| | Liberty Arts Foundation | Greg/Shane |
| | Library | Katie |
| | William Jewell | Nathan |
| | Corbin Theatre | Bill |
| | Liberty Public Schools | Garrett |



**LIBERTY ARTS
COMMISSION**

LIBERTY ARTS COMMISSION

MEETING SUMMARY

January 11, 2024

6:00 p.m.

Google Meets, due to inclement weather

Present: Garrett Brown, Greg Duncan, Molly Hon, Shane Immelt, Brian Kelley, Anna Knackstedt, Kelley Wrenn Pozel, Katie McDonald, Karly Schieder, Bill Stilfield

Absent: Nathan Wyman

Staff Present: Jeanine Thill, Community Development Manager

The meeting was called to order at 6:02 pm by Chairwoman McDonald.

Approval of Meeting Summary- Commissioner Immelt made a motion to approve the November, 2023 meeting summary as presented. The motion was seconded by Commissioner Duncan. The motion passed 10-0-0.

Current Business:

Election of Chair and Vice Chair: A motion was made by Commissioner Immelt to elect Katie McDonald as Chair and Anna Knackstedt as Vice Chair for 2024. The motion was seconded by Commissioner Kelley. The motion passed 10-0-0.

Budget

Anna reported the budget was approved. No changes to the funding but we did have a new budget line item added for a possible new event.

The budget for 2024 is:

- Art Grants - \$11,000
- Sculpture Honorariums - \$24,000
- Sculpture Supplies - \$5,000
- Sculpture Insurance - \$2,500
- Sculpture Maintenance - \$8,000
- Sculpture Purchase - \$20,000
- Make Music Day - \$5,000

- Art Galleries - \$1,700
- Outfitting the City Hall atrium gallery - \$10,000
- Continued LAC Branding - \$5,000
- New Event - \$8,000

Total - \$100,200

- Commissioner Schieder shared that she thought maybe a film festival, partnering with B&B Theatres, would be something fun to explore.
- The commission agreed that we should look into it.
- Staff will work with Commissioners Schieder, Wrenn Pozel and Brown to explore the possibility of this.
- Vice Chair Knackstedt encouraged the group to share any other ideas they may have for an event. She added that there is limited staff time that is available for planning and implementing a new event, but with a good partnership with others we might be able to do this.
- The Tourism Committee would like to see an event outside of the downtown area and also suggested that we might consider looking into partnering with Art on the Side or looking into a makers' market. We will have this on the February meeting agenda for further discussion.

Recognition sub-committee

- Commissioner Kelley said he would like anyone who is interested in serving on this committee should text him. He reported that Thank you cards and business cards were printed before the end of the year. He welcomes suggestions from the commission of people that should be recognized.
- Staff said anyone that would like some cards can come to 3rd Floor of City Hall to pick them up.

Logo Signage for Sculptures and galleries

- Commissioner Brown reported that the signs are ordered for the rotating and permanent sculptures as well as for the galleries. All of them have our new logo.

Sculptures update/ Art Selection Panel Chair

- Staff said the Rotating Sculpture Call for Artists is now live on Café Call for Artists. This is for the fall of 2024 installations the deadline is April 15th.
- Chairwoman McDonald reported that Commissioner Duncan has agreed to serve as the Chairman for the Art Selection Panel. Anyone who is interested in being appointed to that panel should contact staff. Chairwoman McDonald said she would be happy to serve on this.
- Commissioner Duncan added that he feels it is important to establish some continuity through the year. Perhaps the same core group will meet on some issues, and a larger group might meet to score the sculpture applications.

Other Business:

- Councilwoman Kelley Wrenn Pozel asked staff if anything came of the idea to have donated pianos on the square. Staff will check with HDLI on the status of this. She also said if anyone has items that they would like her to share with the City Council to please let her know.
- It was suggested that she share the Call for Sculpture artists is now open for applications.
- Commissioner Duncan suggested that the accomplishments summary could be a packet stuffer for City Council. He added that in the past Commissioner Immelt put together a power point documenting our accomplishments. Maybe this is something that could be shared with other groups, telling the story of what we do.
- Commissioner Stilfield thanked Chairwoman McDonald for sending the year's accomplishments in December. He asked if she would be willing to do this every year and have it archived.
- McDonald said she would be happy to do an annual accomplishment summary.
- Commissioner Stilfield also thanked those who attended his performance at B&B Theatre in December. He also reported that he has been in contact with Broadway actress Mamie Paris about possibly doing a workshop in Liberty.
- Vice Chairwoman Knackstedt added that the Tourism Grant application deadline is January 31st

Art Partner Reports:

Liberty Arts Foundation- Commissioner Duncan reported that the Foundation met and have outlined four core focus areas: Grants, Purchases, adding to their general fund and collaboration with other organizations. They will meet next week to discuss who else might be involved, they are open to any suggestions.

Library- Chairwoman McDonald shared that Stephen Wise has a show in the Withers Branch gallery.

William Jewell- No Report

Corbin Theatre- Commissioner Stilfield reported that Little House on the Prairie will be at William Jewell College Peter's Theatre January 18 & 19 at 7:30 pm and on the 20th at 2 pm. On February 5 at 6pm the Corbin Theatre will host a free event, a tribute to James Taylor and Carole King.

Liberty Public Schools- Commissioner Brown reported that an artist that created on of the Parade of Hearts came to the school and shared her processes with students. Also, there will be two high school shows; *Diary of Anne Frank* February 21-22 and *I Never Saw Another Butterfly* February 13-15

The next LAC meeting- February 8, 2024 in the 3rd Floor Conference Room.

A motion was made by Vice Chairwoman Knackstedt to adjourn the meeting. The motion was seconded by Commissioner Immelt. The motion passed 10-0-0.

The meeting adjourned at 6:51 p.m.

Online Form Submittal: 2024 Mini-Grant Program

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: jthill@libertymo.gov, crodgers@libertymo.gov

Thu, Jan 18, 2024 at 9:02 AM

2024 Mini-Grant Program

2024 Mini Art Grant - Application

Submission and Review: Applications must be submitted a minimum of 60 days before the proposed project or event takes place. Accepted year-round, applications received before the first Thursday of each month will be reviewed during the following week's LAC meeting. Award decisions will be announced within two weeks of each review session.

Applicant's Name	Shawn Garland
Organization's Name (If Applicable)	The Artisan Market
Email Address	shawn@libertyartisanmarket.com
Phone Number	8162230332
Address	4425 NE 83rd Terrace, Kansas City, MO 64119
Project Name	Art on the Side
Total Grant Funds Requested	1,000.00
Total Project Budget	10,000.00
Expected Project Start Date	February 1, 2024
Expected Project Completion Date	June 1, 2024
Describe the proposed project and how this project will drive tourism in Liberty.	Art on the Side is our only Local Art Festival. This will be it's 3year running. We attracted Counted attendance was just over 3,500. Plus 48 community volunteers, 21 sponsorrss, 14 musicians and 52 artists.
Explain why you need the money and specifically how it will be spent.	We would once again like to use this grant for prize money.
Explain how you anticipate that the project will be funded in the future, if applicable.	Our hope is that the Arts Commission will eventually sponor this amount each year as part of it's budget. If not, we will secure sponorships.
Provide a description of the event location.	Parking lot of the First Presbyterian Church and North Main street from Mississippi to the square.



Jeanine Thill <jthill@libertymo.gov>

Online Form Submittal: 2024 Mini-Grant Program

1 message

noreply@civicplus.com <noreply@civicplus.com>
 To: jthill@libertymo.gov, crodgers@libertymo.gov

Tue, Feb 6, 2024 at 10:10 AM

2024 Mini-Grant Program

2024 Mini Art Grant - Application

Submission and Review: Applications must be submitted a minimum of 60 days before the proposed project or event takes place. Accepted year-round, applications received before the first Thursday of each month will be reviewed during the following week's LAC meeting. Award decisions will be announced within two weeks of each review session.

Applicant's Name	Mama and Me Children's Boutique
Organization's Name (If Applicable)	<i>Field not completed.</i>
Email Address	mamame.childrenboutique@gmail.com
Phone Number	816-519-1792
Address	17 E Kansas St., Suite 100, Liberty, MO 64151
Project Name	Monthly Music Class
Total Grant Funds Requested	\$500
Total Project Budget	<i>Field not completed.</i>
Expected Project Start Date	March 2024
Expected Project Completion Date	Dec 2024
Describe the proposed project and how this project will drive tourism in Liberty.	Mama and Me Children's Boutique offers a monthly music class on the second Thursday of every month. The 60 minute class is instructed by Stepping Stones KC, a licensed music therapy and child enrichment service. Geared towards children of all ages, these interactive classes cost \$5 per child attendee to help compensate the instructors time. Passionate about encouraging family fun, Mama and Me donates the space to hold classes free of charge and does not profit from the events.
Explain why you need the money and specifically how it will be spent.	To allow these classes to be entirely free to the public, Mama and Me Children's Boutique is applying for a Liberty Arts Commission grant of \$500 to be used to compensate the

instructor for their time, instead of charging attending families. If awarded, we would negotiate a \$50 payment to Stepping Stones per class, covering expenses for all families in attendance during the months of March-December. We are confident that Stepping Stones will accept this monthly rate based on average attendance varying from 5-25 children per month.

Explain how you anticipate that the project will be funded in the future, if applicable.

Field not completed.

Provide a description of the event location.

Mama and Me Children's Boutique event space

Map showing the event / project location.

Field not completed.

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Jeanine Thill <jthill@libertymo.gov>

Online Form Submittal: 2024 Mini-Grant Program

1 message

noreply@civicplus.com <noreply@civicplus.com>
To: jthill@libertymo.gov, crodgers@libertymo.gov

Tue, Feb 6, 2024 at 9:32 AM

2024 Mini-Grant Program

2024 Mini Art Grant - Application

Submission and Review: Applications must be submitted a minimum of 60 days before the proposed project or event takes place. Accepted year-round, applications received before the first Thursday of each month will be reviewed during the following week's LAC meeting. Award decisions will be announced within two weeks of each review session.

Applicant's Name	Mama and Me Children's Boutique
Organization's Name (If Applicable)	<i>Field not completed.</i>
Email Address	mamame.childrenboutique@gmail.com
Phone Number	816-519-1792
Address	17 E Kansas St., Suite 100, Liberty, MO 64151
Project Name	Fall Festival Pumpkin Painting
Total Grant Funds Requested	\$1,000
Total Project Budget	\$1,000
Expected Project Start Date	September 27, 2024
Expected Project Completion Date	September 29, 2024
Describe the proposed project and how this project will drive tourism in Liberty.	Mama and Me Children's Boutique is fortunate enough to have additional sq. ft. outside of our building location during the annual Liberty Fall Festival. As a way of maximizing the space and encouraging family fun, we invest every year in an art-focused activity for children to participate in free-of-charge.
Explain why you need the money and specifically how it will be spent.	Unfortunately, however, our investment of \$300 does not go very far based on the number of families attending the festival. Partnering with Frazier Farms, we have historically given a budget of \$200-250 to be utilized at the farmer's auction on small-size pumpkins. This investment tends to yield 2-3

pumpkins per every dollar, averaging 500-600 pumpkins in total. We use the remaining portion of our budget (~\$50) to buy paint markers and craft supplies, allowing children to "paint a pumpkin" for free at our side-booth. Based on investment, we usually see nearly all our pumpkins painted by close of Friday's festival.

If awarded \$1,000 from the Liberty Arts Commission grant, we feel strongly that we could purchase enough pumpkins to service all families for the full three day festival. Not only would this funding increase the number of pumpkins we would be able to purchase, it would also giving us stronger buying-power at the auction, potentially yielding 3-4 pumpkins per dollar. We would hop to use \$900 on the purchase of pumpkins, targeting 3,600 in total, and the remaining \$100 on paint markers and associated supplies.

In addition to creating a fun family-focused activity and providing families of all socio-economic backgrounds a free Fall Festival keepsake, we would capture the weekends craft activities on social media. By tagging Visit Liberty and the Liberty Fall Festival every day, we would be helping to increase attendance for the following days and years.

Explain how you anticipate that the project will be funded in the future, if applicable.

Field not completed.

Provide a description of the event location.

Fall Festival Booth 14

Map showing the event / project location.

Festival-Map-2024.pdf

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Jeanine Thill <jthill@libertymo.gov>

Online Form Submittal: 2024 Mini-Grant Program

1 message

noreply@civicplus.com <noreply@civicplus.com>
 To: jthill@libertymo.gov, crodgers@libertymo.gov

Tue, Feb 6, 2024 at 9:00 PM

2024 Mini-Grant Program

2024 Mini Art Grant - Application

Submission and Review: Applications must be submitted a minimum of 60 days before the proposed project or event takes place. Accepted year-round, applications received before the first Thursday of each month will be reviewed during the following week's LAC meeting. Award decisions will be announced within two weeks of each review session.

Applicant's Name	Corbin Theatre
Organization's Name (If Applicable)	Corbin Theatre
Email Address	rebeccajpoitras@gmail.com
Phone Number	816-694-7849
Address	PO Box 202, Liberty, MO 64069
Project Name	CKC Youth Theatre MasterClass & Workshop
Total Grant Funds Requested	1000
Total Project Budget	1400
Expected Project Start Date	10/4/2024
Expected Project Completion Date	10/5/2024
Describe the proposed project and how this project will drive tourism in Liberty.	<p>Corbin Theatre's youth program, Corbin Kids Camp (CKC) would like to offer a second year of an exciting new component to our youth theatre education programming. Mamie Parris is a professional actor and musician, with roots in the Kansas City area. She is both a Broadway and international performer, and is a sought after Master Class instructor.</p> <p>Ms. Parris would provide two unique opportunities for youth to participate in professional theatre and/or vocal music training. A Master Class would be offered to up to 12 students, plus an unlimited number of auditors (parents, other youth, teachers). The Master Class students prepare a scene, monologue, or</p>

song, and work with Ms. Parris on technique. Ms. Parris would also offer a Workshop to up to 30 youth (no auditors/public), to focus on novice topics such as performance basics and audition etiquette, or advanced acting technique, character creation, and scene or song analysis. Corbin offered this experience to youth in summer 2022, and had 59 participants and auditors.

This type of youth arts education and training is missing from the Liberty area. Youth from across the metro area participate in the annual CKC theatre camps each summer, bringing dollars into Liberty at restaurants and other businesses. We anticipate the desire for these sessions will drive youth and families who have not historically participated in CKC or other theatre opportunities into Liberty, driving more tourism.

Explain why you need the money and specifically how it will be spent.	The cost to contract with Ms. Parris for the two sessions is \$1,400. Grant funds would cover 40% of the cost of the contract, with the remaining costs covered by participant fees.
Explain how you anticipate that the project will be funded in the future, if applicable.	Corbin will continue to seek other funding from the community and other grant funders to bring this program back to Liberty in future years.
Provide a description of the event location.	Corbin Theatre at the Historic Garrison School & Cultural Center
Map showing the event / project location.	Map of Garrison School.JPG

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Dancing Figures is 90" tall, 43" wide, and 43" in depth. Made of 14 gauge stainless steel the surface of the work is buffed with an eighty grit pad to give the sculpture a feel of movement. The sculptures are maintenance free and require no special handling. Four mounting tabs are located in the base of each sculpture and are accessible through an access door. Bolt fasteners can be as small as ¼ inch to 5/8 inch in diameter.

Proposed Permanent Location: NW Corner of Withers & Blackberry Dr. Parks to pour a concrete pad.

