

LIBERTY HISTORIC DISTRICT REVIEW COMMISSION
Meeting Summary
November 4, 2024 at 5:30 pm
City Council Chambers

Roll Call: Paemon Aramjoo, Linda Armstrong, John Carr, Kathy Chelton, Vern Drottz, Aimee Gray, Matt Grundy, Brett Rinker, Katie Schmidt

Present: Linda Armstrong, Kathy Chelton, Vern Drottz, Aimee Gray, Matt Grundy, Brett Rinker, Katie Schmidt

Absent: Paemon Aramjoo, John Carr

Six members of the public were present

Staff Present: Jeanine Thill, Community Development Manager

Chairman Grundy called the meeting to order at 5:30 p.m.

Approval of Meeting Summary October 15, 2024: A motion to approve the meeting summary, as corrected was made by Commissioner Armstrong. The motion was seconded by Commissioner Gray. The motion passed 7-0-0.

Current Business

HDRC Case #24-013D Consideration of a Certificate of Appropriateness for back-porch steps, like in kind repairs to wood rot and adding a door on the accessory structure at 14 N. Prairie, Dougherty Historic District, a 353 project.

- Staff read the staff report and recommended approval.
- Commissioner Drottz asked what material they plan to use on the boards around the windows.
- The applicant said she hopes to use the existing materials and do repairs, but if replacement is necessary, it would be wood. The stairs will also be wood.
- Commissioner Drottz said he would recommend a product called *Abitron* for any repairs.
- The applicant said she would like recommendations on how to preserve the garage siding.
- Commissioner Drottz recommended using a wood hardener, then apply a clear protection then paint it if so desired.
- Commissioner Rinker asked if there would be a railing for the back steps. The applicant said there will not.

A motion was made by Commissioner Rinker to approve the application as presented because it meets the guidelines and the UDO. The motion was seconded by Commissioner Drottz. The motion passed 7-0-0.

HDRC Case #24-018LS Consideration of a Certificate of Appropriateness for an ADA ramp and railing, tuckpointing, re-glazing one window, like in kind repairs and replacement of the rear decking and railings at 24 S. Main, Liberty Square Historic District, a 353 project.

- The staff report was read and staff is recommending approval.

- Commissioner Gray commented that they will likely need a bottom rail on the ADA ramp.
- The applicant clarified that on the ramp on the rear of the building, they will be using horizontal cables with 4 inches in between. It maintains the original look, as you can't see the cables from a distance. The roof cap will be aluminum. They plan to keep the roof caps and replace it like in kind if needed.

A motion was made by Commissioner Drottz to approve the application as presented because it meets the design standards and the UDO. The motion was seconded by Commissioner Chelton. The motion passed 7-0-0.

HDRC Case#24-014D Consideration of a Certificate of Appropriateness for repairs and replacement after storm damage, rebuild the front porch, replace siding and windows at 405 W. Franklin, Dougherty Historic District.

- The staff report was read and staff is recommending approval. The home and front porch will be rebuilt to look as it did before the storm damage.
- Commissioner Rinker said if there is something they can't do in kind, he would encourage them to call staff to get approval on site if needed.
- The applicant clarified that there will be new Marvin wood windows; three on the front and one the west side as well as the two dormer windows.

A motion was made by Commissioner Drottz to approve the application as amended, because it meets the Design Standards and the UDO. The motion was seconded by Commissioner Armstrong. The motion passed 7-0-0. Passed.

Other Business

Administrative Approvals since the October 15, 2024 meeting:

- 438 E. Franklin like in kind front steps and handrails

Miscellaneous matters from the Commission:

- Commissioner Rinker said there are some homes in district that appear to have gutters that need repairs. Staff said that the nuisance code be used to address failing gutters.
- The house on Lincoln was sent a letter for the front yard fence.
- Staff will continue to send a packet with the Design Guidelines book to new home owners in the local historic district.

Miscellaneous matters from Staff:

- Please send staff any trainings you have attended to meet the CLG requirement.

We will have a meeting on Tuesday Nov 19 Please RSVP at your earliest convenience.

The meeting adjourned at 6:07 pm.