



City Council Meeting

Regular Session Minutes

May 12, 2025

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on May 12, 2025 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 7:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Council Member Pozel, who then led the pledge of allegiance.

III. ROLL CALL

Council Members Present: Shelton Ponder, Ward I
Kelley Wrenn Pozel, Ward II
Kevin Graham and Jeff Watt, Ward III
Gene Gentrup and Michael Hagan, Ward IV

Council Members Absent: Harold Phillips, Ward I and Adam Travis, Ward II

Staff Present: Curt Wenson, City Administrator
Sara Cooke, Assistant City Administrator
Vicki McClure, Finance Director
Andy Noll, Utilities Director
BJ Staab, Parks and Recreation Director
Jimmy Gibbs, Parks and Recreation Assistant Director
Jim Martin, Police Chief
Chris Young, Fire Chief
Katherine Sharp, Planning and Development Director
Sherri McIntyre, Public Works Director
Sarah Ranes, Deputy City Clerk

Public Present: Christian Vedder, Viral Video Marketing
3 members of the public

IV. PROCLAMATIONS

A. National Police Week Proclamation - Mayor Canuteson read and presented the Proclamation to the Liberty Police Department.

V. APPROVE MINUTES AND SUMMARIES

VI. MEETING SCHEDULE

VII. CONSENT AGENDA

- A. Resolution approving a Liberty Community Center alcoholic beverages service application for a private event to be held on June 1, 2025

Grace Oribhabor is hosting a private event to be held at the Liberty Community Center on June 1, 2025, from 2 p.m. to 4 p.m. The applicant has completed an LCC Alcoholic Beverages Service Application, requesting authorization to serve alcohol at the event. This is a small event, so a catering permit is not required. In accordance with the statute, written notice was provided to the Liberty School District (only property owner within 100 feet of the proposed location) on April 10, 2025, notifying them of the application and the meeting date that Council will consider the application. The staff have confirmed School District receipt of the notice and there are no other district events in the Community Center that day.

Action: Council Member Hagan moved to approve the Resolution. Council Member Graham seconded the motion.

Vote: Motion passed 6-0-0
Yes: Council Members Ponder, Pozel, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3457.

- B. Resolution approving a temporary event liquor license for the Soroptimist of Liberty fundraising event at Heritage Hall on June 10, 2025

Soroptimist of Liberty has applied for a temporary liquor license to serve alcohol at the fundraising event on June 10, 2025, at 12:00 p.m. The event will be held at Heritage Hall, located at 117 W. Kansas Street.

Action: Council Member Hagan moved to approve the Resolution. Council Member Graham seconded the motion.

Vote: Motion passed 6-0-0
Yes: Council Members Ponder, Pozel, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3458.

- C. Resolution approving a temporary event liquor license for Boy Scout Troop 376 annual fundraising event at Corbin Mill on September 13, 2025

Boy Scout Troop 376 has applied for a temporary liquor license to serve alcohol at the annual fundraising event on September 13, 2025, at 6:30 p.m. The event will be held at the Corbin Mill located at 131 S. Water Street.

Action: Council Member Hagan moved to approve the Resolution. Council Member Graham seconded the motion.

Vote: Motion passed 6-0-0
Yes: Council Members Ponder, Pozel, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3459.

VIII. ORDINANCES, CONTRACTS AND RESOLUTIONS

- A. Ordinance acknowledging vendor payments for the period of April 18, 2025 to May 2, 2025

Document No. 9939 was read.

Action: Council Member Hagan moved to approve the vendor payments. Council Member Pozel seconded the motion.

Roll Call

Vote: Motion passed 6-0-0
Yes: Council Members Ponder, Pozel, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12101.

- B. Ordinance to establish a public utility easement and abolish a certain section of alley right-of-way adjacent to Lot 2 and 3 Prairie Estate **{postponed from April 28, 2025}**

The City of Liberty has an established petition process in which public right-of-way (ROW) may be vacated. Stervinou Construction Co Inc. has followed this process to request the vacation of ROW over an existing alley spanning between N. Grover St and N. Prairie St. adjacent to Lot 2 and Lot 3 Prairie Estate and obtained signatures from property owners and utility companies. One utility has requested that the vacation of ROW be accompanied by the establishment of a public utility easement. This easement will bear the same footprint as the ROW to be vacated and has been included within the Ordinance.

City staff have publicly advertised the petition in local news publications as required per City Code.

Staff recommends the City Council accept the establishment of a public utility easement and the petition for the vacation of ROW adjacent to Lot 2 and Lot 3 Prairie Estate.

Document No. 9931 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Ponder seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Graham moved to approve the ordinance. Council Member Pozel seconded the motion.

Vote: Motion passed 6-0-0

Yes: Council Members Ponder, Pozel, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No.12102.

C. Ordinance approving a contract with UrbanSDK for comprehensive speed, delay, and volume data for every roadway in an amount not to exceed \$21,275.00

UrbanSDK, Inc. is a Geospatial Data Analytics serbie which will provide data to the City of Liberty. The data will allow City Staff to identify road safety issues, analyze congestion trends and create customized reports on speed, safety and congestion. Staff will utilize this service to perform analysis of reported issues such as congestion and speeding and determine appropriate responses to those issues. Data collected will benefit staff from Public Works and potentially the Police Department. Staff have used the data in the past for transportation grant applications and will continue using it going forward.

Urban SDK will provide the City of Liberty with comprehensive speed, delay, and volume data for every roadway. This includes:

- Speed Data: A 12-month data backfill starting from the month before the contract signing, with ongoing monthly reports.
- Delay Data: A 12-month data backfill starting from the month before the contract signing, with ongoing monthly reports.
- Volume Data: Refreshed annually to reflect updated traffic conditions.
- Rules Engine: Enables customers to optimize their workflow with system automation.
- Historical Data: Any historical data supplied by Clay County will be uploaded onto the platform, ensuring continuity and a robust dataset for analysis.
- Customer Support: Live Chat & Email Support, Knowledge Base, How-To Articles and Videos, Online Training Webinars
- User Seats: 5 Administrative Seats

Document No.9940 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Watt seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Graham moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 6-0-0

Yes: Council Members Ponder, Pozel, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12103.

D. Resolution accepting the Epic Elementary public sanitary sewer main improvements

Epic Elementary is located at 650 Conistor Street and is part of the Liberty Public Schools, which needed to realign an existing public sanitary sewer main in order to allow the addition of a building to their site. The public main relocation was constructed by Newkirk Novak Construction Partners, Inc. in accordance with City plans and specifications.

Action: Council Member Graham moved to approve the resolution. Council Member Pozel seconded the motion.

Vote: Motion passed 6-0-0
Yes: Council Members Ponder, Pozel, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3460.

IX. OTHER BUSINESS

X. CITIZENS' PARTICIPATION

Daniel Tajchman – 1028 Broadmore Lane. Mr. Tajchman wanted to let the City Council and City of Liberty staff that he loves the artwork on the square.

XI. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XIII. ADJOURNMENT

The meeting adjourned at 7:14 p.m.

Greg Canuteson, Mayor

Attest:

Deputy City Clerk