



City Council Meeting

Regular Session Minutes

April 14, 2025

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on April 14, 2025 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 7:00 p.m.

III. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Council Member Hagan, who then led the pledge of allegiance.

IV. ROLL CALL

Council Members Present: Harold Phillips and Shelton Ponder, Ward I
Kelley Wrenn Poziel and Adam Travis, Ward II
Kevin Graham and Jeff Watt, Ward III
Gene Gentrup and Michael Hagan, Ward IV

Council Members Absent: None

Staff Present: Curt Wenson, City Administrator
Sara Cooke, Assistant City Administrator
Vicki McClure, Finance Director
Andy Noll, Utilities Director
BJ Staab, Parks and Recreation Director
Jimmy Gibbs, Parks and Recreation Assistant Director
Jim Martin, Police Chief
Chris Young, Fire Chief
Claire Rodgers,
Katherine Sharp, Planning and Development Director
Sherri McIntyre, Public Works Director
Sarah Ranes, Deputy City Clerk

Public Present: Kellie Houx, Courier Tribune
5 members of the public

V. APPROVE MINUTES AND SUMMARIES

A. Study Session Summary of January 7, 2025

Council Member Hagan moved to approve the summary as distributed. Council Member Phillips seconded the motion, which carried 8-0-0.

B. Regular Session Minutes of March 10, 2025

Council Member Phillips moved to approve the minutes as distributed. Council Member Gentrup seconded the motion, which carried 6-0-2 Council Member Phillips and Council Member Ponder abstained due to absence.

C. Regular Session Minutes of March 24, 2025

Council Member Gentrup moved to approve the minutes as distributed. Council Member Watt seconded the motion, which carried 7-0-1. Council Member Phillips abstained due to absence.

VI. PROCLAMATIONS

A. National Public Safety Telecommunicators Week

Mayor Canuteson read and presented the Proclamation to Dispatchers Chondra Bethards and Brooke Wolfe

B. National Animal Control Officer Appreciation Week

Mayor Canuteson read and presented the Proclamation to Animal Control Officer Samantha Lehmann.

VII. MEETING SCHEDULE

VIII. CONSENT AGENDA

A. Regular Session Minutes of February 10, 2025

Council Member Hagan moved to approve the minutes as distributed. Council Member Phillips seconded the motion, which carried unanimously.

B. Regular Session Minutes of February 24, 2025

Council Member Hagan moved to approve the minutes as distributed. Council Member Phillips seconded the motion, which carried unanimously.

C. Motion to approve the purchase of a New Holland Workmaster 75 Tractor from Skyview Equipment in an amount not to exceed \$77,800.00

Due to the start of the mowing season, it is important that staff have a functional tractor and mowing attachment. It is critical that a new tractor is received and staff received two quotes for a 2025 New Holland Powerstar 75 Tractor and Mower without a trade-in.

- Fries Ag and Turf \$78,166.32
- Skyview Equipment \$77,800.00

Staff are amending the requested action to purchase a new tractor and mower from the October 14, 2024, agenda because those quotes are based on a trade-in of the existing tractor. Staff weren't able to complete the purchase or encumbrance of funds last fall because there wasn't a running tractor. The current tractor has been in the shop for warranty work since June 2024. Staff borrowed equipment from the Parks department for mowing last year, which has impacted service delivery to both Parks and Public Work's work needs. Staff continue to work with the company regarding the warranty work, but it still has not been repaired for service. The Parks Department tractor is the same model as the one purchased by Public Works and has been performing well. The one purchased by Public Works has not worked well since it was originally purchased. It has been in for warranty work every year since it was purchased.

The previous purchase order number 240178 with Fries AG & Turf, LLC, in the amount of \$51,946.32 has been cancelled. The original lower price reflected a reduction based on a \$25,000 trade-in for a functional tractor.

Once the existing tractor is functional, it will be sold and those funds will return to the original Capital Sale tax fund.

Action: Council Member Hagan moved to approve the purchase. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

D. Motion to approve the purchase of fitness equipment for the Liberty Community Center from Advanced Exercise in an amount not to exceed \$46,156.20

The Liberty Community Center has used Life Fitness equipment since 2002 because of the technological advances the Life Fitness brand provided over other brands. The Liberty Community Center continues to use the Life Fitness brand of equipment for its reliability, continuous advances in technology and ease of use. Advanced Exercise Equipment, the local provider of Life Fitness/Hammer Strength equipment, is the approved Sourcewell Coop provider of fitness equipment. The Sourcewell Coop is also recognized by the Mid-America Regional Council (MARC) as having met the standards for an approved coop.

The total cost of this purchase is \$46,156.20; the list of fitness equipment scheduled for purchase is as follows:

- 2 Replacement Integrity Treadmills w/ 16-inch console (\$18,198.60)
- 2 Replacement Integrity + Elliptical Cross trainer w/ 16- inch console (\$15,398.60)
- Replacement Integrity + Recumbent Lifecycle bike w/ 16-inch console (\$6,019.30)
- New Cascade Air Bike Unlimited (\$1,676.50)
- Replacement Life Fitness Multi-Adjustable Bench (\$1,495.20)
- Freight and Delivery (\$3,368.00)

- Total \$46,156.20

Action: Council Member Hagan moved to approve the purchase. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

E. Historic Downtown Liberty, Inc. Temporary Event Liquor Licenses

Historic Downtown Liberty, Inc. (HDLI) has applied for three temporary liquor licenses to serve alcohol. Because the public will have access to the events, State statute and City ordinance require a license. The organization contacted the owners/occupants of all properties within one hundred eighty-five (185) feet of the event locations, notifying them of the proposed events and the time and place of the Council meeting at which the applications will be considered.

1. Resolution approving a Temporary Event Liquor License for Historic Downtown Liberty, Inc. for the '20 - Year Birthday Block Party' event on Saturday, June 21, 2025, to be held at 12 N. Main Street (on the street)

Action: Council Member Hagan moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3448.

2. Resolution approving a Temporary Event Liquor License for Historic Downtown Liberty, Inc. for the 'Beer Crawl' event on Saturday, July 19, 2025, to be held at 11 N. Gallatin Street (in the parking lot)

Action: Council Member Watt moved to approve the resolution. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3449.

3. Resolution approving a Temporary Event Liquor License for Historic Downtown Liberty, Inc. for the 'Witches Brew' event on Thursday, October 2, 2025, to be held at 11 N. Gallatin Street (in the parking lot)

Action: Council Member Watt moved to approve the resolution. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3450.

IX. PUBLIC HEARINGS

A. Adoption of 2025 Utility Rates

In 2025, the City of Liberty has recommended increases in water, wastewater, and solid waste rates. These adjustments are essential to support infrastructure improvements, particularly the rehabilitation and repair of aging utilities. The City Council, Budget Committee, and staff have collaborated to incorporate numerous cost efficiencies into the utility budgets, ensuring that rate increases are used effectively to enhance service reliability and infrastructure.

The 2025 rate recommendations for the wastewater fund remain below the levels suggested by the HDR study conducted prior to the 2012 construction of the wastewater treatment plant. This study served as a feasibility assessment for the plant's development.

Despite certain cost increases, the implementation of efficiencies has led to significant cost avoidance, allowing utility funds to cover priority expenditures such as capital replacements and system maintenance. The Mayor, City Council, and staff are committed to managing utilities responsibly, ensuring that rate increases directly contribute to infrastructure enhancements. This approach aligns with the priority of rehabilitating and repairing aging utilities.

To assist residents, the City offers a Water and Sewer Utility Bill Credit Program, providing qualified senior citizens and disabled individuals with a 15% reduction in water and wastewater rates. Applicants must participate in the Missouri property tax/rent rebate program and provide proof of eligibility.

Mayor Canuteson opened the Public Hearing and asked if anyone wished to speak either in favor or in opposition of the ordinances and resolution. Seeing no one wishing to speak, the Mayor closed the Public Hearing.

1. ORDINANCE AMENDING SECTION 29-25 (a) "WATER RATES" OF THE CODE OF THE CITY OF LIBERTY, MISSOURI

Document No. 9914 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Phillips moved to approve the ordinance. Council Member Pozel seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12078.

2. ORDINANCE AMENDING SECTION 29-49.1 "SANITARY SEWER RATES" OF THE CODE OF THE CITY OF LIBERTY, MISSOURI

Document No. 9915 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Phillips moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12079.

3. RESOLUTION ADOPTING SOLID WASTE (SANITATION) SERVICE CHARGES

Action: Council Member Hagan moved to approve the resolution. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None
Abstain: None
Inscribed in Resolution No. 3451.

X. ORDINANCES, CONTRACTS AND RESOLUTIONS

A. Ordinance acknowledging vendor payments for the period of March 14, 2025 to April 4, 2025

Document No. 9916 was read.

Action: Council Member Hagan moved to approve the vendor payments. Council Member Graham seconded the motion.

Roll Call

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12080.

B. Ordinance approving an agreement with Andrea Plunkett Company, LLC for the demolition of four existing metal doors and frames and installation of four new fiber-reinforced polymer doors for the Headworks Building located at the Wastewater Treatment Plant in an amount not to exceed \$30,000.00

These existing four doors are on the Wastewater Treatment Plant Headworks building. Headworks building is the first stage of treatment where debris is removed and raw wastewater is received. The building is subject to certain gases and environments which are corrosive to metal. The existing doors and frames are metal. Over the past eight years, the gases and environment have weakened the metal doors, causing security risks, wintertime access issues, and sanitary issues. FRP was selected as a replacement due to being more resistant to the corrosive environment, resulting in a longer life.

Headworks has seven doors. Two of the doors are garage doors. Four of the doors are standard industrial-type doors. Two are used for the Headworks control center. The ones being replaced in this action are the four standard industrial types. The other doors are currently in good condition.

Three bids were received. APCO was selected due to having better details in their bid, such as perimeter sealing doors with caulking (whereas this detail is missing in the other bid), and glass is 1/4" tempered.

Document No. 9917 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Watt seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12081.

C. Ordinance approving a contract with Great River Associates, Inc. for the material testing for the M-291/Blue Jay Drive Traffic Signal and Stewart Road/M-291 intersection improvements project in an amount not to exceed \$38,070.00

The City in the near future will be commencing construction on the M-291/Blue Jay Drive traffic signal and Stewart Road/M-291 intersection improvements project.

As the project includes Federal funding, there are heightened material testing requirements. The City does not have the capacity to conduct the required testing itself and therefore must contract it out. The City requested proposals from three prequalified firms for construction inspection/engineering services. The firms were:

- Brungardt Honomichl & Company (BHC) opted not to pursue the project.
- Great River Engineering (GRE) - provided a project proposal.
- UES Professional Solutions 25, LLC (UES) - non-responsive.

City staff recommend approving a contract with Great River Associates, Inc. for the material testing associated with the M-291/Blue Jay Drive traffic signal and Stewart Road/M-291 intersection improvements project for an amount not to exceed \$38,070.00.

Document No. 9918 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12082.

- D. Ordinance approving a contract with Black and McDonald, LLC for traffic signal upgrades at South Wales and South Withers Road Intersection in an amount not to exceed \$45,562.40

Many of the traffic signals in the City of Liberty have equipment components that vary in age and technology. As traffic signal equipment evolves, aged components that reach the end of their useful life and cannot be repaired are replaced with upgraded technology. Controllers are the computer brains of the traffic signal in the controller cabinet through which detection calls are received, and signal timing plans executed. Detection equipment utilizes various types of technologies, such as electrical induction loops embedded in pavement, visual cameras, radar detection (i.e. Wavetronix), etc. These technologies and equipment continue to evolve, and new technologies are introduced into the industry.

The City maintains a budget for traffic signal maintenance and preventative maintenance inspection. Many of these activities are funded with Transportation and Capital Sales Tax funds.

Black & McDonald is the firm contracted by the City for traffic signal repair and preventive maintenance inspection of traffic signals. City staff requested quotations from the contractor for upgrading aged equipment at two signalized intersections: South Wales Street at South Withers Road, and South Wales Street at Liberty Drive. Much of the existing controller and detection equipment is original from when the traffic signals were constructed over 20 years ago.

The traffic signal at South Withers Road and South Wales Street has recently experienced more frequent detection equipment malfunctions. The existing detection equipment consists of outdated camera technology, and many of the parts required to fix recurring issues are no longer available. City design and construction specifications for new traffic signals in Liberty currently require radar detection system equipment, such as the Wavetronix System. The controller is multiple generations out of date and in need of upgrade. The quoted total cost to upgrade the controller and detection system from camera to radar is \$45,562.40. The annual budget has allocated \$50K for traffic signal equipment upgrades in the Capital Sales Tax funds.

City staff recommends approving an ordinance approving a contract with Black & McDonald, LLC for traffic signal upgrades at South Wales Street and South Withers Road intersection.

Document No. 9919 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12083.

- E. Ordinance approving an agreement for service with Teklabs, Inc. for laboratory services at the wastewater treatment plant in an amount not to exceed \$45,000.00

Liberty started using Teklabs, Inc in 2024 for sample analysis at the Wastewater Treatment Plant. Teklabs has been very responsive with results, which has been crucial for process control. This action is to continue the laboratory services with Teklabs for the Wastewater Treatment Plant in 2025.

Sampling can be defined in two terms: permit compliance sampling and process control sampling.

Permit sampling is used to verify compliance with our Missouri Department of Natural Resources permit number MO0137111. The permit clearly outlines the permitted value of nutrients and contaminants that are allowed to be discharged to the receiving stream (Little Shoal) from our effluent discharge. Permit sampling consists of: influent, discharge, instream and biosolids sampling.

1. Influent sampling is performed, so the plant can document incoming nutrient and contaminant loading and to aid with calculating removal rates for nutrients.
2. Discharge sampling is performed to document the nutrients and contaminants that are discharged into the receiving stream and to calculate the effectiveness of the treatment process. It is also used to calculate removal rates for nutrients.
3. Instream sampling is performed to evaluate the effect that the Wastewater Treatment plant is having on the stream.
4. Biosolids are tested to maintain a Class B Biosolids rating, to maintain compliance with the Missouri Department of Natural Resources and the Environmental Protection Agency.

Teklabs, Inc will perform the permit compliance tests and report the value to the Wastewater Treatment Plant. These values are then be assembled into a monthly EDMR (Electronic Discharge Monitoring Report) and reported to the Missouri Department of Natural Resources.

Note: This is a specialized service in which the companies that offer these services are somewhat limited. There are currently two known local labs for wastewater services and they are Pace and Teklabs. Teklabs is the preferred lab due to long lead times and quality control issues with Pace Labs.

Document No. 9920 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Pozel seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12084.

F. Ordinance approving an agreement with Decker Lawns, LLC for mowing of the water and wastewater properties for calendar years 2025 and 2026 in an amount not to exceed \$60,800.00

Every mowing season, the Utilities Department contracts out for areas that require residential quality mowing. This year, utilities staff sought out a two-year contract with the goal of reducing administrative time commitments and lowering the overall cost of the service. Staff received four bids from qualified firms, of which two provided two-year bids. The areas in the contract are the Wastewater Treatment Plant, Water Treatment Plant, Gordon Water Tower, Nashua Water Tower, Lee Chemical Site and the Wastewater Treatment Plant outfall road. The bids received are as follows:

1. Decker Lawns LLC - \$60,800.00 two-year contract; \$32,000.00 one-year contract
2. Midwest Cuts LLC - \$68,470.00 two-year contract; \$34,235.00 one-year contract
3. Sharp Landscaping - \$31,891.50 one-year contract
4. Yard Man LLC - \$48,906.00 one-year contract

The bid submitted by Decker Lawns, LLC for the two-year contract includes a 10% discount for the second year of the two-year contract.

Staff considered performing the work with additional in-house staff and equipment but determined that we could only be competitive if we were to hire one person. Staff feel the risk of injury to a single-person crew and the potential equipment breakdown outweigh any potential cost savings. Staff recommend awarding a two-year contract to Decker Lawns, LLC for water and wastewater property mowing. This contract will allow the Utilities Department to adequately budget and plan costs associated with this mowing contract for 2025 and 2026.

Document No. 9921 was read.

Action: Council Member Phillips moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12085.

G. Ordinance approving a three-year sponsorship agreement between Visit Liberty and the Liberty Hospital Foundation for the Half Marathon, 10K and 5K event in an amount not to exceed \$30,000.00

The sponsorship will be paid out of the Transient Guest Tax. The Transient Guest Tax is paid by visitors who stay in Liberty’s hotels and was approved by voters in 2014. The Tourism Committee sets the annual Transient Guest Tax budget and provides funding for special events, arts, marketing and promotion of Liberty, and wayfinding. Visit Liberty has sponsored the Liberty Hospital Foundation Half Marathon event as the “Goodie Bag Sponsor” in 2022-2024 for \$5,000.00. In 2025, Visit Liberty increased the sponsorship package to the “Expo Sponsor” by \$10,000.00.

Document No. 9922 was read.

Action: Council Member Graham moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Travis seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12086.

H. Ordinance approving a Memorandum of Understanding with Mid-Continent Public Library (MCPL) - Withers Branch for the temporary installation of C'est La Vie, a City-owned sculpture, on MCPL-owned property

The Liberty Arts Commission (LAC) desires to place the C'est La Vie sculpture temporarily at the Mid-Continent Public Library in an effort to make city-owned sculptures accessible and prominent. This particular sculpture is in the likeness of Humpty Dumpty, and will be placed on a bench outside the entrance to Mid-Continent Public Library -Withers Branch for up to one year.

Document No. 9923 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Graham moved to approve the ordinance. Council Member Pozel seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12087.

- I. Ordinance approving a contract with Tunks Construction, LLC. for the construction of City of Liberty Project (25-001) Plum Rose storm sewer repair project in an amount not to exceed \$180,398.94

In 2024, City Public Works staff identified an area of collapsing 54" corrugated metal storm sewer pipe at the intersection of Plum Rose Drive and White Oak Lane.

Since that time, a Task Order for the design of improvements has been completed by On-Call Engineering Firm Crawford Murphy and Tilly, resulting in a designed construction plan set. The designed repairs include:

- Removal of the failing corrugated metal storm sewer pipe and replacement with reinforced concrete pipe;
- Removal and replacement of the intersection as required for the repairs to take place; and
- Removal and replacement of ADA ramps and sidewalks as required for the repairs to take place.

The project was publicly advertised for bid and construction bids were opened on February 27, 2025. There was a total of three bidders as follows:

- Havens Construction Co. Inc. - \$184,565.00
- Holthouse Construction LLC. - \$207,464.00
- Tunks Construction LLC. - \$180,398.94

City staff recommend approving an ordinance that will authorize a construction contract with Tunks Construction, LLC. for the construction of the City of Liberty Project (25-001) Plum Rose storm sewer repair project for an amount not to exceed \$180,398.94.

Document No. 9924 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Gentrup seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Gentrup moved to approve the ordinance. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Approved by the Chair and inscribed in Ordinance No. 12088.

- J. Ordinance approving a professional services agreement with George Butler and Associates for the design and construction phases of the Mississippi Street water main replacement and Prairie Street water main extension in an amount not to exceed \$103,822.00

This agreement is for the second phase of the Mississippi water main replacement. The design will continue the replacement of the old 4” water line that runs on Mississippi Street from Maple Street to Gallatin Street. This line has experienced numerous breaks over the years due to the failure of the old 4” water line, resulting in costs for repairs and, more importantly, disruptions in service to customers in the area. Staff recommend replacing the 4” cast iron pipe with an 8” C-900 plastic pipe. Plastic pipes, such as the C-900, are known for their durability and can last for decades without needing significant maintenance or replacement. In contrast, cast iron pipes often require repairs or replacement due to rust, cracking, or joint failure over time.

Document No. 9925 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Phillips seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Phillips seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12089.

- K. Resolution amending Resolution No. 3345, accepting grant funding from the Kansas City Area Transportation Authority for the purchase of a 12-passenger bus for the Liberty Parks and Recreation Department Liberty Access Transportation Program

In June 2022, staff applied for a KCATA grant to replace the 2013 bus in our Liberty Access bus fleet. Staff requested funding for a new 12-passenger bus with a wheelchair lift. Staff received grant approval notification from KCATA in the amount of \$60,806.00 for the purchase of a new bus (Res No. 3345, August 14, 2023). Staff received grant approval notification from CCSS in the amount of \$15,000.00 to assist with the purchase of a new bus (Ord. No. 11853, November 13, 2023). Staff received a new Price Analysis Checklist outlining a vehicle purchase price escalation to

\$105,010.00 that created a \$44,204.00 funding gap from the initial purchase cost of \$60,806.00.

Action: Council Member Phillips moved to approve the resolution. Council Member Hagan seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3452.

L. Resolution accepting City of Liberty Project 21-001 Withers Road and Holt Drive traffic signal improvement with Capital Electric Line Builders, Inc.

The Withers Road and Holt Drive traffic signal improvement was awarded to Capital Electric Line Builders, Inc. in the amount of \$415,758.00 with Council authorization to spend up to \$457,334.00 on March 13, 2023 (Ordinance No. 11742).

All contract work was completed and accepted by MoDOT and the City on January 5, 2024. All contract work was completed in accordance with City standards, specifications and contract requirements. This action accepts the Withers Road and Holt Drive traffic signal improvement project.

- No retainage was held on this project, as it was not allowed under Federal guidelines, and therefore no retainage was released through this action.
- No Ordinance or Change Order reconciling the contract is to be processed as MoDOT requires individual Change Orders to be processed through them during the life of the project and all have been accepted as of 12/29/2023.
- All project reimbursements from MoDOT have been approved as of 02/07/2024.

Staff recommends acceptance of a Resolution accepting the Withers Road and Holt Drive traffic signal improvement project as constructed by Capital Electric Line Builders, Inc.

Action: Council Member Hagan moved to approve the resolution. Council Member Watt seconded the motion.

Vote: Motion passed 8-0-0

Yes: Council Members Phillips, Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3453.

X. OTHER BUSINESS

XI. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XIII. ADJOURNMENT

The meeting adjourned at 7:52 p.m.

Greg Canuteson, Mayor

Attest:

Deputy City Clerk