



City Council Meeting

Regular Session Minutes

October 13, 2025

I. CALL TO ORDER

A regular meeting of the City Council of the City of Liberty, Missouri was held in the Council Chambers at City Hall on October 13, 2025 with Mayor Greg Canuteson presiding. Mayor Canuteson called the meeting to order at 7:00 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The invocation was given by Council Member Travis, who then led the pledge of allegiance.

III. ROLL CALL

Council Members Present: Shelton Ponder, Ward I
Kelley Wrenn Pozel and Adam Travis, Ward II
Kevin Graham and Jeff Watt, Ward III
Gene Gentrup and Michael Hagan, Ward IV

Council Members Absent: Harold Phillips, Ward I

Staff Present: Curt Wenson, City Administrator
Sara Cooke, Assistant City Administrator
Vicki McClure, Finance Director
Andy Noll, Utilities Director
BJ Staab, Parks and Recreation Director
Jimmy Gibbs, Parks and Recreation Assistant Director
Tom Garland, Parks and Recreation Assistant Director
Erika Brant, Parks and Recreation Community Engagement Mgr.
Jim Martin, Police Chief
Chris Young, Fire Chief
Katherine Sharp, Planning and Development Director
Sherri McIntyre, Public Works Director
Sarah Ranes, Deputy City Clerk

Public Present: Kellie Houx, Courier Tribune
2 members of the public

IV. PROCLAMATIONS

A. National Fire Prevention Week

Mayor Canuteson proclaimed October 5th to 11th, 2025 as Fire Prevention Week in the City of Liberty.

V. APPROVE MINUTES AND SUMMARIES

VI. MEETING SCHEDULE

VII. CONSENT AGENDA

- A. Motion to approve the purchase of four Ford pursuit interceptor vehicles from Shawnee Mission Ford in an amount not to exceed \$188,159.00

Through a competitive bid process, Shawnee Mission Ford was awarded the Metropolitan Area Council of Public Procurement (MACPP) Price Agreement. In the past years, MACPP pricing has been used for police vehicle purchases. Staff is recommending the City continue the use of this award to secure the 2026 Police vehicles.

The Police Department is recommending the purchase of four vehicles in replacement of four Police Interceptor Utility fleet vehicles. An online auto auction will continue to be used to sell older police fleet vehicles after replacement vehicles have been prepared and placed in service. The following is pricing from the Shawnee Mission Ford (MACPP Metro Vehicle Bid Award):

Unit Assigned	Cost	Quantity	Total Cost
Patrol	\$47,000.00	1	\$47,000.00
Investigations	\$47,053.00	1	\$47,053.00
Impact Unit	\$47,053.00	2	\$94,106.00
		Total Cost	\$188,159.00

The Police Department recommends the use of the lowest and best bid through the Metropolitan Area Council of Public Procurement provided by Shawnee Mission Ford of Shawnee, KS. The \$188,159.00 cost of this purchase is provided through projected 2026 budgeted funds.

Action: Council Member Hagan moved to approve the motion. Council Member Pozel seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

- B. Resolution granting a certificate of appropriateness for exterior improvements at 27 S. Jewell, Jewell Historic District, a 353 Tax Abatement Project

The owner is seeking a COA for the exterior improvements at 27 S. Jewell, Jewell Historic District. Applications for a COA for exterior improvements made as a result of financial incentives provided by the City must be reviewed by HDRC and forwarded to the City Council with a recommendation.

Action: Council Member Hagan moved to approve the resolution. Council Member Pozel seconded the motion.

Vote: Motion passed 7-0-0
Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3489.

C. Resolution granting a certificate of appropriateness for exterior improvements at 128 N. Jewell, Jewell Historic District, a 353 Tax Abatement Project

The owner is seeking a COA for the improvements at 128 N. Jewell Street, Jewell Historic District, a 353 Tax Abatement project. Applications for a COA for exterior improvements made as a result of financial incentives provided by the City must be reviewed by HDRC and forwarded to the City Council with a recommendation.

Action: Council Member Hagan moved to approve the resolution. Council Member Pozel seconded the motion.

Vote: Motion passed 7-0-0
Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3490.

D. Resolution granting a certificate of appropriateness for exterior improvements at 417 Miller, Jewell Historic District, a 353 Tax Abatement Project

The owner is seeking a COA for the exterior improvements at 417 Miller, Jewell Historic District, a 353 Tax Abatement Project. Applications for a COA for improvements made as a result of financial incentives provided by the City must be reviewed by HDRC and forwarded to the City Council with a recommendation.

Action: Council Member Hagan moved to approve the resolution. Council Member Pozel seconded the motion.

Vote: Motion passed 7-0-0
Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3491.

E. Boards and Commission Appointment
1. Liberty Community Christmas Tree Advisory Commission
a. Appoint Steve Wieberg to an auxiliary position with no expiration

Council Member Hagan moved to approve the appointment. Council Member Pozel seconded the motion, which carried unanimously.

VIII. PUBLIC HEARINGS

IX. ORDINANCES, CONTRACTS AND RESOLUTIONS

- A. Ordinance acknowledging vendor payments for the period of September 12, 2025 to October 3, 2025

Document No. 10021 was read.

Action: Council Member Graham moved to approve the vendor payments. Council Member Hagan seconded the motion.

Roll Call

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12185.

- B. Ordinance approving a contract with Freese and Nichols for the creation of a downtown design overlay plan in an amount not to exceed \$50,000.00

Following the 2024 Downtown Infill Plan, staff was directed to begin finding a consultant to assist in creating design guidelines for the new infill in the downtown area. The plan will continue to focus on creating beautiful and compatible new residential, mixed-use, retail and commercial spaces in underutilized properties while setting parameters that complement the historic structures already present. The plan will also include an incentive component.

Staff publicly advertised a Request for Proposals for a consultant to produce a Downtown Design Plan. Five firms submitted proposals outlining their qualifications, methodology, approach, timeline, work samples and references.

An interview team consisting of City staff, the Task Force Chair, and Mayor Canuteson reviewed the qualifications, selecting proposals for interviews. The interview team recommends a contract with Freese and Nichols (FNI) for \$50,000.00.

In the proposal, FNI states that, "Liberty is at a critical juncture where preservation and growth must occur in the context of a cohesive vision. The Downtown Design Overlay District offers an opportunity to unite design standards, zoning, and preservation efforts to ensure revitalization enhances – rather than erodes – the downtown's historic and civic value. Staff understand that Liberty is looking for an implementable and community-vetted design manual, zoning overlay, and supporting engagement to: Protect the distinct historic fabric of downtown; Encourage context-sensitive infill and mixed-use development; and align new development with current planning frameworks such as Leading Liberty Forward 2023 and the Infill Concept Plan 2024."

Document No. 10022 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Pozel seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Graham moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12186.

- C. Ordinance amending Ordinance No. 12094 approving a change order with Metro Asphalt Inc. for the City of Liberty Project 25-003 2025 street maintenance pavement restoration project by increasing the contract amount by \$106,657.81 from an amount of \$1,597,060.50 to \$1,703,718.31

The City of Liberty Project (25-003) 2025 street maintenance pavement restoration was awarded to Metro Asphalt, Inc. for the amount of \$1,486,471.60 on April 28, 2025 (Ordinance No. 12094). The final scope of work involved the restoration of over two dozen public streets, identified in the list below, and the placement of approximately 14,925 tons of asphaltic concrete surface.

Street	From	To
Fox Run Terrace	Maple Woods Dr	End
Glen Brook Ln	Ashton Terrace	End
Hampton Ct	N Forest Ave	End
Hemlock Dr	Woodland Ave	End
Holt	Withers Rd	Birmingham
La Frenz	Hillview Rd	Richfield Rd
La Frenz	Ruth Ewing Rd	Hillview Rd
Maple Woods Ct	Maple Woods Dr	End
Maple Woods Dr	Glen Brook Ln	Holt Dr
Maple Woods Terrace	Maple Woods Dr	End
N Camelot Dr	Camelot Ct	N Clayview Dr
N Forest Ave	Hampton Ct	End
N. Church Rd.	Camile St	Northern City Limits
Ruth Ewing Rd	Claywoods Pkwy	La Frenz
Ruth Ewing Rd	Route 291	Claywoods Pkwy
S Wales Dr	Withers Rd	Maple Woods Dr
Spruce Dr	Hemlock Dr	N Forest Ave
Spruce Park Rd	Woodland Ave	N Clayview Dr
Sylvan Pl	Wild Briar Dr	Lake Rd
Trumpet Ct	Maple Woods Dr	End
Wildbriar Cir	Wildbriar Rd	End
Wildbriar Ct	Wildbriar Dr	End
Wildbriar Dr	Spruce Park Rd	Nashua Rd
Wildbriar Pl	Wildbriar Rd	End
Wood Ct	Woodland Ave	End
Woodbury Dr	Wild Briar Ct	End
Woodland Ave	Spruce Dr	N Camelot Dr
Kings Hwy	Stewart Rd	Liberty Dr
Gallatin St	Mill St.	Mississippi St.
Shepherd Rd	W. Heartland Dr.	N. Lightburne St.

It should be noted that while the original contract amount was \$1,486,471.60, Ordinance No. 12094 did provide authorization up to \$1,635,120.00 to account for quick action in the event of unforeseen changes. During the project's life, this authorization was used, bringing the contracted scope of work to its current value of \$1,597,060.50. The project has since been completed.

This action increases the contract amount by \$106,657.81 from \$1,597,060.50 to \$1,703,718.31. This amendment is required to reconcile all line items from estimated quantities to final installed quantities.

Document No. 10023 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12187.

- D. Ordinance amending Ordinance No. 12132 approving a final change order with Heartland Traffic Services, Inc. for the City of Liberty Project 25-015 2025 pavement marking by increasing the contract amount by \$11,446.10 from an amount of \$219,723.55 to \$231,169.65

The City of Liberty Project (25-015) 2025 pavement marking was awarded to Heartland Traffic Services, Inc. for the amount of \$219,723.55 on July 14, 2025 (Ordinance No. 12132). The final scope provided marking improvements to locations with faded street markings as follows:

Street	From	To
Kansas St. (North Side i.e. West Bound)	MO-291	Western City Limits
Birmingham Rd.	Holt Dr.	South Liberty Parkway
Ruth Ewing Dr.	Birmingham Rd.	MO-291
S. Stewart Rd.	Southern City Limits	Conistor St.
Conistor St.	Victory Dr.	Star Dr.
Blue Jay Dr.	Victory Dr.	Star Dr.
Forest Ave.	Crossroads W.	Kansas St.
Frontage Rd.	Kansas St.	Private Drive
Intersection of B&H Hwy	-	-
Downtown Liberty Cross Walks	-	-
N. Church Rd.	Southern City Limits	Oakwood Ln.

The products used consisted of water-based paint, methyl methacrylate (MMA), thermoplastic (thermo), depending on site location and usage. It should be noted that while the original contract amount was \$219,723.55, Ordinance No. 12132 did provide authorization up to \$241,723.55. The project has since been completed.

This action increases the contract amount by \$11,446.10 from \$219,723.55 to \$231,169.65. This amendment is required to reconcile all line items from estimated quantities to final installed quantities.

Document No. 10024 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Graham seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12188.

- E. Ordinance amending Ordinance No. 12088 approving a change order with Tunks Construction, LLC. for the City of Liberty Project 25-001 Plum Rose storm sewer repair by increasing the contract amount by \$22,651.85 from an amount of \$226,271.94 to \$248,923.79

The City of Liberty Project (25-001) Plum Rose storm sewer repair was awarded to Tunks Construction, LLC. For the amount of \$180,398.94 on April 14, 2025 (Ordinance No. 12088). The project initially involved the removal of a failing 54" corrugated metal pipe with high density polyethylene pipe under Plum Rose Drive.

A change order authorized by City Council on September 22, 2025 (Ordinance No. 12179) increased the contract to include the removal of 15" CMP with HDPE under White Oak Lane. bringing the current contract total to \$226,271.94. The project has since been completed. This action increases the contract amount by \$22,651.85 from \$226,271.94 to \$248,923.79. This amendment is required to reconcile all line items from estimated quantities to final installed quantities.

Document No. 10025 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12189.

- F. Ordinance amending Ordinance No. 11748, approving a five-year agreement for on-call professional engineering with Crawford, Murphy & Tilly, Inc. by amending task order No. 3 by increasing the task order amount by \$11,950.00 from an amount of \$29,140.00 to \$41,090.00

On August 12, 2024, City Council authorized Task Order No. 3 with on-call engineering firm Crawford Murphy and Tilly for the design of improvements at the intersection of Plum Rose Drive and White Oak Lane.

The City has a five-year on-call professional engineering services agreement with CMT that was approved by City Council on March 27, 2023, by Ordinance No. 11748. The City utilizes a "Task Order" process which defines the scope and cost of the on-call professional engineering services requested. During construction of the designed improvements, there were several variations in the design which required consulting with CMT to determine the appropriate path forward. It was also determined by staff that an as-built should be procured. The during construction consulting services and as-built services require an amendment to the previously approved Task Order No. 3 in the amount of \$11,950.00.

Document No. 10026 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Gentrup seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12190.

- G. Ordinance amending Ordinance No. 12136 approving a Construction Manager at Risk guaranteed maximum price amendment No. 1 with McCown Gordon Construction for the Police temporary space construction associated with the

City Hall Police expansion project No. 25-014 by increasing the current contract amount by \$15,000.00 from \$449,585.00 to \$464,585.00

The Police Department requires temporary space to accommodate operations during the Liberty City Hall Police expansion construction project. To meet this need, temporary space has been secured at 1908 Plumbers Way, Suite #400, in Liberty, MO for Police Department use. Architectural firm Hoefler Welker is already contracted for preparing tenant finish drawings to ensure the space meets code and operational requirements.

The City Council previously approved a Construction Manager at Risk contract with McCown Gordon Construction in the amount of \$15,000.00 for pre-construction services for the Liberty City Hall expansion project, with a future guaranteed maximum price to be established by contract amendment once final design and construction costs are determined.

McCown Gordon has since prepared GMP Amendment No. 1 in the not-to-exceed amount of \$449,585.00 for construction and tenant finish improvements at the temporary facility. This work is scheduled for completion in the fourth quarter of 2025, allowing the Police Department to relocate prior to the start of the City Hall Police expansion construction in mid to late first quarter of 2026. The pricing includes necessary fire protection, demolition, rough carpentry, interior finishing, plumbing, HVAC, electrical, and security improvements, construction management fees, bonds, and insurance.

A separate future GMP amendment will be established for the Liberty City Hall Police expansion once those final designs and construction costs are determined by the first quarter of 2026.

Approval of the attached ordinance will amend Ordinance No. 12136 to authorize GMP amendment no. 1 with McCown Gordon Construction, increasing the current contract amount from \$15,000.00 by \$449,585.00 to a total of \$464,585.00 for the temporary space construction.

Document No. 10027 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Gentrup moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12191.

- H. Ordinance approving an agreement with Southtown Glass Inc. for construction services related to the renovation of the utility's storage building in an amount not to exceed \$526,535.00

Due to manufacturing delays, high demand for certain items and long lead times, vital parts to repair breakdowns at the wastewater treatment plant, water treatment plant and utility water and sewer systems can be impossible to obtain in a timely manner.

Earlier this year, Utilities staff recommended enclosing the "cold storage" section of the warm/cold storage building located at the Utilities Operations Center to house redundant inventory and critical spare parts that support the daily operation of both the water treatment plant and the wastewater treatment plant. Redundant inventory includes pumps, motors, valves, chemical feed equipment, and other specialized components that must be immediately available in the event of equipment failure or supply chain delays. Without secure and proper storage, the City risks costly downtime, regulatory compliance issues, and service disruptions to customers.

In March 2025, the City Council approved a professional service agreement for the architectural and mechanical construction document production necessary to secure construction bids. Staff used the products from that agreement to secure construction bids. A total of four contractors submitted bids, and Southtown Glass Inc. (SGI) provided the lowest responsible and responsive bid at \$526,535.00. SGI has a proven track record of completing municipal projects of similar scale and complexity. The bid results are as follows:

- SGI - \$526,535.00
- Complete Property Solutions CPS - \$599,983.82
- Centric - \$763,792.00
- Hartline - \$915,983.00

Document No. 10028 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Gentrup seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12192.

- I. Ordinance accepting a temporary construction easement from John and Bethany Davis for sidewalk facilities for the Liberty Drive sidewalk/trail missing link connection Project No. CRP 3392(408)

To facilitate the Liberty Drive Sidewalk/Trail Missing Link Connection Project No. CRP 3392(408), two (2) temporary construction easements are needed from two (2) property owners along the project length. The acquisition of private property needed in connection with all federally funded projects is governed by the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (commonly referred to as the Uniform Act). Local Public Agencies (LPAs) are responsible for acquisition of all necessary property to permit construction.

Property owners may donate property to be acquired for public use, or they have the right to request just compensation. Two properties have been impacted by property acquisition on this project. This action involves the acquisition of a temporary construction easement from one of those two properties.

The following easements were acquired at a negotiated cost to the City of Liberty:

John and Bethany Davis	TCE	\$500.00
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TCE = Temporary Construction Easement
SWE = Permanent Sidewalk Easement
SDE = Permanent Storm Drainage Easement

Temporary easements do not typically require signature by the Grantee, however at the request of the property owner the standard easement forms have been modified to require the signature of the Mayor.

Document No. 10029 was read.

Action: Council Member Pozel moved to waive the rules and consider the ordinance on first reading. Council Member Hagan seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Pozel seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12193.

- J. Ordinance approving a contract with The Wilson Group, Inc. for Project 25-022 (City of Liberty - breakroom remodel – City Hall 2nd Floor) in an amount of \$72,904.36 with authorization to spend up to \$80,000.00

The 2nd Floor of City Hall is home to IT, Finance, Public Relations, Administration, Human Resources and Court/Police Records. The 2nd Floor does not currently provide adequate break areas for staff. The administrative conference room, which is often used as a break area, doubles as a meeting space for both internal staff meetings and meetings between staff and citizens.

This contract would resolve this issue by authorizing a contract with The Wilson Group, Inc. to remodel the current Finance Departments common area in order to provide an adequate break room for staff. The Wilson Group, Inc was selected through Sourcewell, which is a cooperative purchasing program.

The contract amount is \$72,904.36. In addition to the contract amount, staff requests additional authorization to spend up to \$80,000.00. This addition is a contingency to account for unforeseen circumstances during construction.

Document No. 10030 was read.

Action: Council Member Watt moved to waive the rules and consider the ordinance on first reading. Council Member Gentrup seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Hagan moved to approve the ordinance. Council Member Pozel seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12194.

- K. Ordinance approving a contract with The Wilson Group, Inc. for Project 25-023 (City of Liberty-restroom remodel – City Hall 2nd Floor) in an amount of \$5,656.84 with authorization to spend up to \$7,500.00

The City IT and Finance Departments are comprised of just under 20 staff members. Not including the restrooms available to the public, these staff members currently have access to only one outdated unisex restroom stall.

This contract would authorize a contract with The Wilson Group, Inc. to remodel the current Finance/IT area restroom, thereby providing a more adequate amenity to staff. The Wilson Group, Inc was selected through Sourcewell, which is a cooperative purchasing program.

The contract amount is \$5,656.84. In addition to the contract amount, staff requests additional authorization to spend up to \$7,500.00. This addition is a contingency to account for unforeseen circumstances during construction.

Document No. 10031 was read.

Action: Council Member Hagan moved to waive the rules and consider the ordinance on first reading. Council Member Graham seconded the motion.

Vote: Motion passed unanimously.

Action: Council Member Watt moved to approve the ordinance. Council Member Hagan seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Approved by the Chair and inscribed in Ordinance No. 12195.

L. Resolution accepting the 2025 pavement marking project with Heartland Traffic Services, Inc.

The 2025 pavement marking project was awarded to Heartland Traffic Services, Inc. on July 14, 2025 (Ordinance No. 12132). The project involved the application of water-based paint, methyl methacrylate and thermoplastic pavement markings to select City streets.

All contract work has been completed by Heartland Traffic Services, Inc. in accordance with City standards, specifications and contract requirements. This action accepts the 2025 pavement marking project, thus allowing release of retainage which has been held per the project contract.

Action: Council Member Hagan moved to approve the resolution. Council Member Pozel seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3492.

M. Resolution accepting the Plum Rose storm sewer repair project with Tunks Construction, LLC.

The Plum Rose storm sewer repair project was awarded to Tunks Construction, LLC. on April 14, 2025 (Ordinance No. 12088). The project involved the removal and replacement of a storm structure and 54" corrugated metal pipe under Plum Rose Dr. A contract amendment was authorized on September 22, 2025 (Ordinance No. 12179) incorporating the removal and replacement of 15" corrugated metal pipe under White Oak Ln.

All contract work has been completed by Tunks Construction, LLC. in accordance with City standards, specifications and contract requirements. This action accepts the Plum Rose storm sewer repair project, thus allowing release of retainage which has been held per the project contract.

Action: Council Member Hagan moved to approve the resolution. Council Member Pozel seconded the motion.

Vote: Motion passed 7-0-0
Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3493.

N. Resolution accepting the 2025 street maintenance pavement restoration project with Metro Asphalt, Inc.

The 2025 street maintenance pavement restoration project was awarded to Metro Asphalt, Inc. on April 28, 2025 (Ordinance No. 12094). The project involved the milling and overlaying of asphaltic pavement and associated work such as traffic control and pavement marking.

All contract work has been completed by Metro Asphalt, Inc. in accordance with City standards, specifications and contract requirements. This action accepts the 2025 street maintenance pavement restoration project, thus allowing release of retainage which has been held per the project contract.

Action: Council Member Graham moved to approve the resolution. Council Member Watt seconded the motion.

Vote: Motion passed 7-0-0
Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan
No: None
Abstain: None
Inscribed in Resolution No. 3494.

O. Resolution authorizing the filing of a grant application with the Land and Water Conservation Fund for the renovation of Place Liberté Park within the City of Liberty, Missouri

In March 2019, the City of Liberty purchased 10.24 acres of land from the Liberty Public School District adjacent to the existing Place Liberté Park and across the street from Warren Hills Elementary School. The Parks Department applied for, and was successful, in securing a Land & Water Conservation Fund (LWCF) Grant to build a baseball field in that space. However, staff was not able to follow through on that plan due to the pandemic.

As a part of the Parks Master Plan from 2022, several goals pertaining to Place Liberté Park were identified. Those included:

- Develop the vacant property between Place Liberté Park and Church Rd. (Goal 4, Obj 4.1)
- Develop a trail connection between Place Liberté Park and Church Rd. (Goal 1, Obj 1.2)
- Replace paved loop trail in Place Liberté Park. (Goal 1, Obj 1.3)
- Replace the parking lot at Place Liberté Park. (Goal 3, Obj 3.2)
- Replace the basketball hoops and court at Place Liberté Park. (Goal 3, Obj 3.2)

- Install a small picnic shelter at Place Liberté Park. (Goal 3, Obj 3.4)
- Install a porta restroom and enclosure at Place Liberté Park.

In 2023, Parks staff were able to resurface the parking lot and loop trail in Place Liberté Park. In late 2023 and 2024, Parks staff applied for a LWCF Grant to replace the basketball hoops and court in the existing park, and develop the new property by adding a new parking lot, trail, open field space, hill slide and trail, among other amenities. Those applications were not successful. However, staff received positive feedback on the application and were encouraged to apply again. Therefore, Parks staff plans to update the application based on feedback from the LWCF Selection Committee and reapply for funding to be awarded in late 2026 for 2027-2029 construction.

To accomplish these items and fulfill the goals of the 2022 Master Plan, the Parks & Recreation Department recommends applying for federal funding from the Land & Water Conservation Fund in an amount not to exceed \$350,000.00.

This grant matches up to 50% of the total cost of the project and is a reimbursement grant. The Parks & Rec Department would provide equal matching funds of up to \$350,000 to complete the project. The lead time for this grant is long. Applications are due in mid-November of 2025. And if successful, funding would be made available in late 2027. If awarded, work on Place Liberté Park would need to be completed within 2 years.

Action: Council Member Watt moved to approve the resolution. Council Member Hagan seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3495.

- P. Resolution authorizing the acceptance of a financial assistance agreement from the Missouri Department of Natural Resources to reimburse costs for the installation of recycled-material playground safety surfaces at both Northwyck Park playgrounds

In 2026, Parks staff will upgrade both playground surfaces at Northwyck Park, located off Reese Street. The project will involve replacing the current wood-chip mulch with a recycled scrap tire safety surface for both play areas: one beneath the traditional playground and one under the spider climber.

This recycled pour-in-place safety surface is preferred because it makes the playground more inclusive, and frees up funds from the labor and supplies used to re-mulch traditional wood-chip playgrounds each year.

The City of Liberty Parks and Recreation Master Plan (Goal 3, Objective 3.4) recommends making all parks inclusive and accessible. According to the associated community survey, having accessible and safe playgrounds in parks was rated a "High

Priority" item. This rating indicates that any improvements in this area are likely to have a positive impact on the greatest number of households. Safety surface replacement in this playground is highly desirable and has been requested from citizens that use the park. This project meets that neighborhood request.

The Missouri Department of Natural Resources has an annual grant opportunity to apply for a reimbursement grant for scrap tire playground surfaces. Staff applied for a \$56,211.00 grant, which will cover all the project expenses.

The item was presented to and approved by the Park Board on October 2, 2025.

Action: Council Member Hagan moved to approve the resolution. Council Member Travis seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3496.

Q. Resolution amending the City of Liberty’s Schedule of Fees pertaining to the Liberty Parks and Recreation Department

Each year, during the budget development process, staff of the Liberty Parks and Recreation Department reviews the rates charged for programs, rentals, memberships, and services to remain competitive within the market. In this process, staff also evaluates the department's schedule of fees to ensure that fees are not nearing the maximum cap of their designated ranges. The most recent fee schedule adjustment occurred in January 2020.

With several fee ranges for facility rentals and parks/sports complexes nearing or at their maximum cap, staff is now requesting an adjustment to these ranges from the City Council.

Category	Current Range	Current Rate	Proposed Range
Facility Rentals (per hour)			
Meeting Room (75-150)	\$70-\$140	\$105-\$125	\$105-\$175
Meeting Room (<75)	\$40-\$80	\$65	\$65-\$100
Meeting Room (150-310)	\$145-\$300	\$160-\$215	\$160-\$350
Gymnasium	\$85-\$170	\$150/1.5 hr	\$150-\$250

Large Indoor Pool	\$150-\$300	\$180	\$150-\$300
Large Outdoor Pool	\$150-\$300	\$180	\$150-\$300
Small Pools	\$75-\$150	\$132	\$130-\$300
Theater	\$50-\$100	\$800-\$1,400 Per day (Mon-Thur) \$1,000-\$1,800 Per day (Fri-Sun)	\$800-\$2,500/day
Alcoholic Beverages Service Application Fee	\$50-\$100	\$50	\$50-\$100

Parks/Sports Complex			
Outside Facility Shelters Rentals	\$50-\$150/day	\$60/\$130 weekends \$35/\$90 weekdays	\$35-\$200/day
City Field Reservations (baseball, softball, football, soccer)	\$20-\$50/hr OR \$90-\$200/day	\$20/hr \$150/day	\$20-\$50/hr OR \$90-\$200/day
Baseball/Softball Field Lining	Discontinued (included)	NA	Discontinued
Soccer field lining	\$50-\$200/lining	\$60 small \$80 large	\$50-\$200/lining
Football field lining	\$90-\$200/lining	\$120 /field	\$90-\$200/lining
City Field/Bennet Field lighting (all fields)	\$20-\$50/hr	\$30/hr	\$20-\$50/hr
Sports Complex soccer field rental	\$75-\$200	\$150 day/field	\$75-\$225
Sports Complex plex rentals (includes lights and lining)	\$45-\$100/game/field	\$40/game/field \$60/game/field	\$40-\$150/game/field
Sports Complex individual turf field rentals	\$90-\$120/hr \$150-\$250/game	\$100/1.5hr \$200/per game	\$90-\$200/hr \$200-\$400/game
Sports Tournaments	\$50-\$700/team	\$110 per team	\$110-\$700/team
Youth leagues competitive	\$300-\$2,800/team \$105-\$210/individual	\$600-\$1,000 Team	\$600-\$2,800 team \$105-\$250 individual
Youth Leagues recreational	\$30-\$200/person	\$88-\$115/person	\$80-\$250/person

Admission Fees (leagues/tournaments)	\$1-\$15/day	\$10/day	\$1-\$30/day
Adult Leagues	\$150 - \$1,200/team	\$250 - \$1,200/team	\$250 -\$2,000 team
League Sanctioning Fees	\$25/team	\$25/team	\$25/team
Recreational Programs and Community Center Services			
Open gym (rec. basketball/volleyball)	\$3-\$10 hr/class	\$3-\$10 hr/class	\$3-\$15 hr/class
Instructional classes	\$3-\$100 hr/class	\$3-\$100 hr/class	\$3-\$225 hr/class
Day camp/special camp	\$20-\$100 person/day	\$20-\$100 person/day	\$20-\$150 person/day
Day trips	\$10-\$100 person	\$10-\$100 person	\$10-\$300 person
Overnight trips	\$400-\$1,000 per person	\$400-\$1,000 per person	\$400-\$1,000 per person
Birthday party packages	\$100-\$300 package	\$220 package	\$220-\$400 package

Liberty Community Center			
Youth Daily Pass	\$6-\$10	\$9.50	\$9-\$15
Adult Daily Pass	\$8-\$13	\$12.50	\$12-\$20
Senior Daily Pass	\$7-\$11	\$10.75	\$10-\$20
Youth Summer Pass	\$90-\$140	\$135	\$135-\$200
Adult Summer Pass	\$115-\$175	\$170	\$170-\$260
Senior Summer Pass	\$100-\$150	\$145	\$145-\$210
Family Summer Pass	\$230-\$350	\$350	\$350-\$500
Adult Plus One Adult Summer Pass	\$195-\$300	\$285	\$285-\$400
Additional Dependent Summer Pass	\$20-\$35	\$25	\$25-\$50
Youth Annual Pass	\$225-\$330	\$325	\$325-\$475
Adult Annual Pass	\$330-\$480	\$475	\$475-\$690
Senior Annual Pass	\$270-\$400	\$390	\$390-\$570
Family Annual Pass	\$660-\$975	\$950	\$950-\$1,375
Adult Plus One Adult Annual Pass	\$570-\$850	\$820	\$820-\$1,190
Additional Dependent Annual Pass	\$60-\$100	\$90	\$90-\$130
20 Pass Swipe Card	\$125-\$200	\$180	\$180-\$260

Action: Council Member Pozel moved to approve the resolution. Council Member Hagan seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3497.

R. Resolution authorizing the offering for sale of special obligation bonds by the City of Liberty, Missouri and authorizing certain action in connection therewith

The City contemplates securing in 2025 the following equipment/building improvement items for the General Sales Tax (1%) consisting of the following:

- The construction of a new Police Station at an estimated cost not to exceed \$25,000,000.00.
- These purchases are intended to be financed through debt at an estimated total not to exceed \$25,000,000.00. Amortization of the debt will be timed to each specific item's useful life.
- The City is expected to secure this funding through the issuance of Special Obligation Bonds.
- IRS requirements allow for a government entity to go back 60 days from the date of a resolution of intent to reimburse itself using a tax-exempt debt financing.
- To provide the City with maximum financing flexibility, staff is recommending the Council approve the reimbursement resolution.
- Staff further recommends the use of Gilmore & Bell as our Bond Counsel for this action, with the cost being paid from bond proceeds.
- Staff further recommends the use of Piper Sandler & Co. as our Financial Advisor for this transaction with the cost payable from bond proceeds.
- These bonds will be sold through a competitive bid process.
- The offering resolution establishes the required bond issuance actions.

The City will be acquiring the above-described items through bond issuance. To ensure our capacity to act as intended, a reimbursement resolution was approved by Council on June 2, 2025. Staff recommends the use of Gilmore & Bell and Piper Sandler & Co. as bond counsel and financial advisor, respectively, and seeks approval of the bond offering resolution. Unlike general obligation bonds, special obligation bonds do not commit to the full faith and credit of the City and are not tied to property taxes as a source of debt replacement.

Action: Council Member Hagan moved to approve the resolution. Council Member Travis seconded the motion.

Vote: Motion passed 7-0-0

Yes: Council Members Ponder, Pozel, Travis, Graham, Watt, Gentrup and Hagan

No: None

Abstain: None

Inscribed in Resolution No. 3498.

X. OTHER BUSINESS

XI. CITIZENS' PARTICIPATION - none

XII. MISCELLANEOUS MATTERS FROM CITY ADMINISTRATOR

XIII. MISCELLANEOUS MATTERS FROM MAYOR AND CITY COUNCIL

XIV. ADJOURNMENT

The meeting adjourned at 7:48 p.m.

Greg Canuteson, Mayor

Attest:

Deputy City Clerk