

Signs

Summary Guide

General Requirements

Sign regulations vary by zoning district and use. You can find all of the regulations on the City's website, www.libertymissouri.gov, within the Unified Development Ordinance (UDO). To find out your zoning, please call 816.439.4530.

Certain signage requires a building permit, and the cost of that permit is based on the cost of the project. Please attach the sign check list to the permit (located on the second page).

Balloons, pennant flags, feather flags, streamers and other attention attracting devices **are not allowed**.

Commercial Signage

As a general rule, free-standing buildings in most commercial districts can have one wall sign per building face, not to exceed 15 percent of the wall area, and one of the following signs:

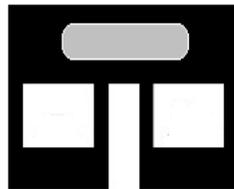
- Projecting sign
- Awning sign
- Monument sign

A business center with more than one business or building can have one monument sign to identify the center. Each business within that center can have one wall, projecting or awning sign for each face, not to exceed 10% of the wall area for that store face.

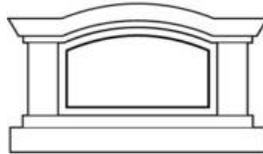
Each of these signs has its own provisions for size and placement, which can be found in the City's UDO.

Banners

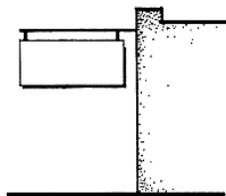
Businesses are allowed to hang banners for 90 days per year. The banner must be securely fixed to a building or structure and cannot be larger than 10% of the wall area.



Wall Sign



Monument Sign



Projecting Sign



Awning Sign

Residential Signage

- Signs for home based businesses can be one square foot in area and cannot be lit.
- Garage sale and temporary political signs cannot be placed in the right-of-way and permission must be obtained from property owners before placing a sign on their property. Size cannot exceed 8 square feet in area.



Real Estate Signage

Real estate signs are permitted on private property and their allowed size is determined by lot size.

- Less than 1/2 acre: sign cannot exceed 8 square feet in area or 4 feet in height
- Between 1/2 acre and 3 acres: sign cannot exceed 16 square feet in area or 8 feet in height



- More than 3 acres: sign cannot exceed 32 square feet in area or 8 feet in height
- The sign must be removed once the space is fully occupied or the sign is in disrepair.



Sign Checklist



**Please note: A sign checklist must be completed for each sign
Checklist must include completed permit application**

LOCATION:

Business name and Address:

Zoning District: _____

SIGN DETAILS (FOR ALL TYPES):

Sign Material (metal, wood, mylar, etc.):

Lighting Type:

Internal External Electronic Other

Dimensions:

Height: _____ Width: _____ Total Sign Area*: _____

<u>SIGN TYPE</u>	
Wall <input type="checkbox"/>	(see below)
Monument <input type="checkbox"/>	
Projecting <input type="checkbox"/>	

<u>FOR WALL SIGNS:</u>	
Total Sign Area*: _____	Building Face Area*: _____
Percentage of Building Face Area Covered by the Sign: _____ %	

* Calculation method for sign and building face area:

Width (inches or feet): _____
(x) Height (inches or feet): _____
(=) Total Area (sq in or ft): _____

